



Meeting: **SCRUTINY COMMITTEE**  
Date: **22 JANUARY 2013**  
Time: **5.00PM**  
Venue: **COMMITTEE ROOM**  
To: **Councillors I Chilvers, M Dyson, M Hobson, D Mackay, Mrs W Nichols (Chair), C Pearson, D Peart, R Price (Vice Chair), R Sweeting**

## Agenda

### 1. Apologies for absence

### 2. Disclosures of Interest

A copy of the Register of Interest for each Selby District Councillor is available for inspection at [www.selby.gov.uk](http://www.selby.gov.uk).

Councillors should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not already entered in their Register of Interests.

Councillors should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Councillors should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the Councillor may stay in the meeting, speak and vote on that item of business.

If in doubt, Councillors are advised to seek advice from the Monitoring Officer.

### 3. Minutes

To confirm as a correct record the minutes of the proceedings of the meeting of the Scrutiny Committee held on 23 October 2012 (pages 4 to 6 attached).

### 4. Chair's Address to the Scrutiny Committee

### 5. Call In – Received

## **6. North Yorkshire Fire and Rescue Service**

To consider the report of the Head of Service Delivery which updates the Committee on the position of North Yorkshire Fire and Rescue Service within the district (pages 7 to 11 attached).

## **7. Access Selby 2<sup>nd</sup> Interim Key Performance Indicator Programme Report: April 2012 to September 2012 and SLA development progress report.**

To consider the report of the Director of Communities (pages 12 to 28 attached). The Leader of the Council will also be attendance.

## **8. Crime and Disorder Review**

To consider the Performance Management Report and the Crime Performance Exception Report submitted by the Community Safety Partnership (pages 29 to 67 attached).

## **9. Health Service Provision – Yorkshire Ambulance Service**

To consider the report from the Yorkshire Ambulance Service which 74 attached).

## **10. Access Selby Service Provision – Development Management Service**

To consider the report from the Lead Officer, Planning (pages 75 to 82 attached).

## **11. Scrutiny Development**

To consider the report from the Democratic Services Officer (pages 83 to 89 attached).

## **12. Work Programme 2013/14**

To consider items for the work programme for 2013/14 (pages 90 to 94 attached).

## **13. Scrutiny Committee Work Programme**

To consider the Committee's Work Programme (pages 95 to 97 attached).

**Jonathan Lund**  
**Deputy Chief Executive**

Scrutiny Committee  
22 January 2013

<b>Dates of next meetings</b>
20 February 2013 (
26 March 2013 (provisional)
23 April 2013

Enquiries relating to this agenda, please contact Palbinder Mann on:  
Tel: 01757 292207, Email: [pmann@selby.gov.uk](mailto:pmann@selby.gov.uk).

## Scrutiny Committee

Venue:	Committee Room
Date:	23 October 2012
Present:	Councillors R Price (Chair), I Chilvers, M Dyson, M Hobson, D Mackay and C Pearson.
Apologies for Absence:	Councillors Mrs W Nichols, D Peart and R Sweeting.
Officers Present:	Karen Iveson – Executive Director (s151) and Palbinder Mann - Democratic Services Officer.
Press:	None

### **25. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **26. MINUTES**

The following amendments to the minutes were proposed:

- It was pointed out that the sentence on page four commencing with “Councillor Packham queried...” should have read “Councillor Price queried...”
- Item 16 which was titled “Chair’s address to the Planning Committee” should have read “Chair’s address to the Scrutiny Committee”.

### **RESOLVED:**

- i) That the minutes of the Scrutiny Committee held on 25 September 2012 be APPROVED with the above amendments and that be signed by the Chair.**

## **27. CHAIR'S ADDRESS TO THE SCRUTINY COMMITTEE**

The Chair informed the Committee that for the Scrutiny Development Workshop, the Committee would split into smaller groups to discuss the topics.

## **28. CALL IN**

No items had been called in.

## **29. SCRUTINY DEVELOPMENT WORKSHOP - SC/12/13**

The Scrutiny Committee held a development workshop to discuss and list ideas on how they could improve in the following areas:

- The creation of a functional and meaningful work programme.
- Building a relationship with the Executive.
- The use of Task and Finish groups to extend resource and effectiveness

The Committee split into small groups and spent time listing ideas for development in each area and then fed back ideas to the whole group.

### **RESOLVED:**

- i) **That the ideas listed be formulated into notes and considered at the next meeting of the Committee.**

## **30. LOCALISM ACT – DEVELOPMENT OF SCRUTINY COMMITTEE – SC/12/08**

The Executive Director (s151) presented the report which outlined how the Scrutiny Committee could provide more in depth scrutiny on items selected from its work programme. The item identified in the report was the Localism Act.

The following areas were listed as possible ideas for review:

- Community Right to Challenge.
- Neighbourhood Development Plans and Orders.
- National Non-Domestic Rates

The Committee decided to select National Non-Domestic Rates as their review items and it was decided the following Members should form the Task and Finish Group:

- Councillor Pearson (Chair)
- Councillor Chilvers
- Councillor Hobson

It was agreed that meetings for the group would be arranged and the group would report feedback on their progress at the Scrutiny Committee meeting in January.

**RESOLVED:**

- i) That the Committee receive and note the report.**
- ii) That the Task and Finish group with the above listed Members be formed and report back on its progress at the Scrutiny Committee meeting in January.**

The Chair thanked all for attending the meeting.

The meeting closed at 6:20pm



**Report Reference Number: SC/12/15**

**Agenda Item No: 6**

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**To: Scrutiny Committee**

**Date: 22 January 2013**

**Author: Palbinder Mann, Democratic Services Officer**

**Lead Officer: Karen Iveson, Executive Director (S151)**

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**Title: North Yorkshire Fire and Rescue Service (Covering Report)**

**Summary:**

This report presents the Scrutiny Committee with an update on the position of North Yorkshire Fire and Rescue Service within the district as requested.

**Recommendations:**

**That the Scrutiny Committee consider the information presented and provide any views.**

**Reasons for recommendation**

**The Committee ensures it is effectively scrutinising fire provision in the district.**

**1. Introduction and background**

Following discussions with the Chair, specific information was requested concerning fire provision in the district and an update on the position of the North Yorkshire Fire and Rescue Service.

**2. The Report**

The report from the Head of Service Delivery at North Yorkshire Fire and Rescue Service is attached.

**3. Legal/Financial Controls and other Policy matters**

**3.1 Legal Issues**

N/A

### **3.2 Financial Issues**

N/A

### **4. Conclusion**

The Committee is asked to provide its comments on the report.

### **5. Background Documents**

N/A

#### ***Contact Officer:***

Palbinder Mann  
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#### **Appendices:**

**Appendix A** – Report from the Head of Service Delivery at North Yorkshire Fire and Rescue Service.



## Report of the Head of Service Delivery

22<sup>nd</sup> January 2013

### Selby District Council Scrutiny Committee Report

#### **1.0 Purpose of Report**

- 1.1 To present Selby District Council Scrutiny Committee with an update on the position of North Yorkshire Fire and Rescue Service within the district as requested.

- 2.0 Members requested “Consideration and detail of the services provided in addition to the 999 F&R Service. Details of any performance targets or statistics and or achievements in this area such as Health and Safety, Schools work, Smoke Alarms etc

- 2.1 NYFRS do not undertake Health and Safety inspections. The Service undertakes Fire Safety audits under the Regulatory Reform (Fire Safety) order and these are reported in the table below. The table shows the number of Fire Safety Audits (FSAs) and Compliance Audits (CAs) undertaken by Operational staff (ops) and Fire Safety Officers (FSOs). The targets for these audits is set at 2 per watch per wholetime appliance per tour (4 shifts) and 3 per week per FSO. The targets for FSO is for the City of York area in addition to the Selby District.

Service Wide	2010-11	2011-12	diff
FSAs & CAs	2788	3250	462
Service Annual Target Ops 2 per watch per appliance per			1932
Service Annual TFS 3 per week per person			1692
			3624
Total Selby GM Area	2010-11	2011-12	diff
FSAs & CAs	139	197	58
Annual Target Ops ( 92 Tadcaster 92 Selby)			184
Selby GM Area	2010-11	2011-12	diff
FSAs & Cas carried out by Ops	135	197	62
FSAs & Cas carried out by FSOs	4	0	-4

- 2.2 The primary focus for non 999 activity is Community Safety (Prevention) activities. The Service categorises these in the table below as Home Fire Risk Checks (HFRCS) which may result in the fitting of 1 or more smoke detectors. There has been a reduction in the overall quantity of activity by focussing on the more vulnerable members of the community. This is achieved through the Services risk mapping process which evaluates a number of risk factors and operational activity to then rate each Super Output Area (SOA) accordingly Red, Amber or Green. The local staff then produce an Action plan for the highest risk SOA. In addition the Service works with other agencies to identify vulnerable members of the

community regardless of SOA. The Service has also seen a reduction in community safety activity within the Selby district due to the increase in specialist equipment based within the district, working at height at Tadcaster and swift water rescue at Selby, and the associated training requirements for those specialist skills. The Service also runs Young Firefighter units at Selby and Tadcaster. As can be seen in the second table Selby District still performs well when compared to the rest of the Service despite these additional time pressures.

Selby GM Area	2010-11	2011-12	diff
HFRCS	332	302	-30
Smoke Detectors	434	373	-61
Road Safety Events	256	197	-59
Schools Programme	27	18	-9
Youth Education	82	28	-54
Home Safety Events	19	19	0
Other CFS talks - advice	234	205	-29
<b>Total</b>	<b>1384</b>	<b>1142</b>	<b>-242</b>
Selby % of Brigade Events	2010-11	2011-12	diff
HFRCS	6.29	8.79	2.501763
Smoke Detectors	6.48	8.04	1.558482
Road Safety Events	32.45	40.87	8.425235
Schools Programme	7.36	8.61	1.255492
Youth Education	25.39	12.56	-12.8309
Home Safety Events	1.98	3.64	1.66068
Other CFS talks - advice	13.22	14.04	0.820757
<b>Total</b>	<b>13.31</b>	<b>13.79</b>	<b>3.391466</b>

### 3.0 **Details of the 99 Service**

#### 3.1 Time taken to answer calls;

- The time taken as average for 2011/12 from answering a call to the creation of a fire call and mobilisation of appliances was 1 minute 46 seconds. We do not have data to establish the time taken from a caller placing a call and the service answering.

#### 3.2 Time to respond to calls;

- Average time for 2011/12 for the attendance of the first appliance from time of mobilisation to time of arrival was 6 minutes 34 seconds.

#### 3.3 Numbers of calls;

- Selby District received in 2011/12 1162 calls for both stations within the district which resulted in 802 incidents. The discrepancy is due to such things as repeat calls to incidents and call challenging by Control staff for malicious nuisance calls

#### 3.4 Number of appliances sent from Selby district to incidents over the North Yorkshire boundary for 2011/12 was 22 appliances.

- Number of occasions where support from other FRS into Selby District for 2011/12 was 135 incidents.

### 4.0 **Regional Control Centre Wakefield**

#### 4.1 The RCC project was cancelled by the coalition government in December 2010. As a result of this decision and due to the age of the existing NYFRS mobilising system, in June 2011

the Fire Authority approved the purchase of a replacement mobilising system subject to increasing efficiency and resilience. The new system is expected to go live in April 2013 along with a reduction in staff. A second phase of the project has commenced to network the Control in North Yorkshire with a second Fire Rescue Service to increase resilience during spate conditions such as flooding.

**5.0 Recommendations**

5.1 That Members note the content of the report.

**J RUSHWORTH**  
**Head of Service Delivery**

3<sup>rd</sup> January 2013



**Report Reference Number: SC/12/16**

**Agenda Item No: 7**

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**To: Scrutiny Committee**

**Date: 22 January 2013**

**Author: Chris Smith and Caroline Sampson Paver**

**Lead Officer: Keith Dawson, Director of Community Services**

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**Title:**

**Access Selby 2<sup>nd</sup> Interim Key Performance Indicator Progress Report:  
April 2012 – September 2012 and SLA development progress report**

**Summary:**

This report provides details of Access Selby key performance indicators following the 2<sup>nd</sup> quarter of reporting for the financial year 2012/13, and recommends appropriate action where required. An update is also provided of progress of the development plan that is included within the Service Level Agreement between The Core and Access Selby.

**Recommendations:**

**It is recommended that accountable officers take the necessary action to ensure that performance indicators and projects under development achieve the targets set at the beginning of the financial year, as defined in the Service Level Agreement (SLA).**

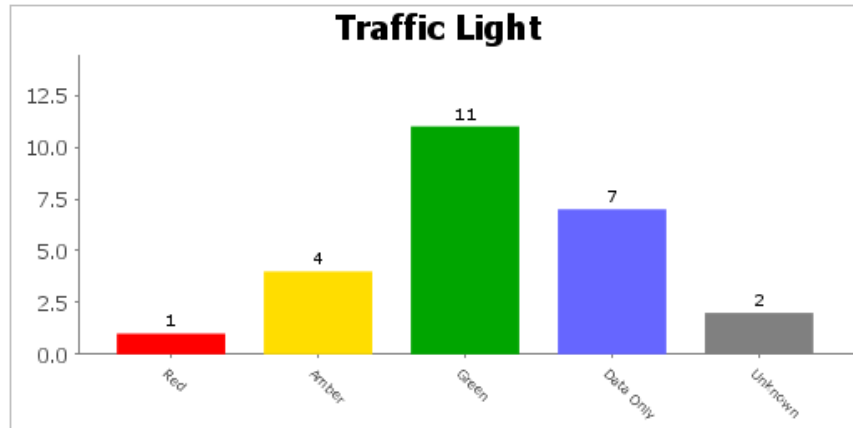
**Reasons for recommendation**

**1. Introduction and background**

- 1.1 Performance indicators for the relevant period together with appropriate commentary from officers are shown at Appendix A.
- 1.2 A total of twenty-five key performance indicators have been created and divided into four themes: *customer and community, learning and growth, process and finance*. These four themes form the basis of the 'balanced scorecard' approach, and are designed to support the long-term sustainability of the organisation.

- 1.3 Appendix B provides a reminder of a number of projects that are contained within the development plan for the SLA (Schedule 6 of the SLA)

## 2. The Report



- 2.1 Based on the performance indicators that hold reported data, results are above target on eleven indicators with four indicators reported at Amber and one indicator at Red status. The data only indicators present a baseline position from which targets will be set.
- 2.2 The 11 KPIs that currently report annually, and are due for development this year, do not contain results for 2011/12, and are therefore reliant on commentary to reflect progress.
- 2.3 Slippage in SLA development has occurred in 2 of the project areas that are listed in Appendix B
- **Development of KPIs** – specifically in those measures that are scheduled to progress or report during the first quarter. Unfortunately some slippage has occurred, which has continued through quarter 2. Although progress continues to be made the challenge remains to present a range of renewed KPIs in the refreshed 2012/13 SLA. Targets have not been met for all relevant KPIs due to resource issues within Access Selby.
  - **Further define client satisfaction and quality assurance** – Access Selby utilising management indicators and other intelligence to develop a way of progressing this project.
- 2.4 The reason that slippage has occurred is that Access Selby resources have suffered from competing high priorities in operational areas.

Work continues in key project areas such as Business Intelligence, which will further deliver on the SLA requirements.

### **3. Legal/Financial Controls and other Policy matters**

- 3.1 Subject to the actions determined by councillors to address weakness identified, there are no financial implications arising from the contents of this report.
- 3.2 Any actions identified for improvements to performance would need to be properly assessed for financial implications.

### **4. Conclusion**

- 4.1 In summary, performance has been maintained in those indicators where data has been provided with improvements evident. Mechanisms have been put in place to resolve ongoing performance issues and these will continue throughout quarter 3 in the Benefits/Taxation and Planning business areas.
- 4.2 Additionally, development of performance measures, and other development projects within the SLA need to be kept under regular review, and be afforded the necessary priority in the work plans of Access Selby and The Core, so that targets may be achieved.

### **5. Background Documents**

None

#### **Contact Details**

**Chris Smith**

Lead Officer – Data & Systems Access Selby

**Caroline Sampson Paver**

Commissioning & Performance Officer, Core Selby

#### **Appendices:**

**Appendix A** - Access Selby 2<sup>nd</sup> Interim Key Performance Indicator Report: April 2012 – September 2012

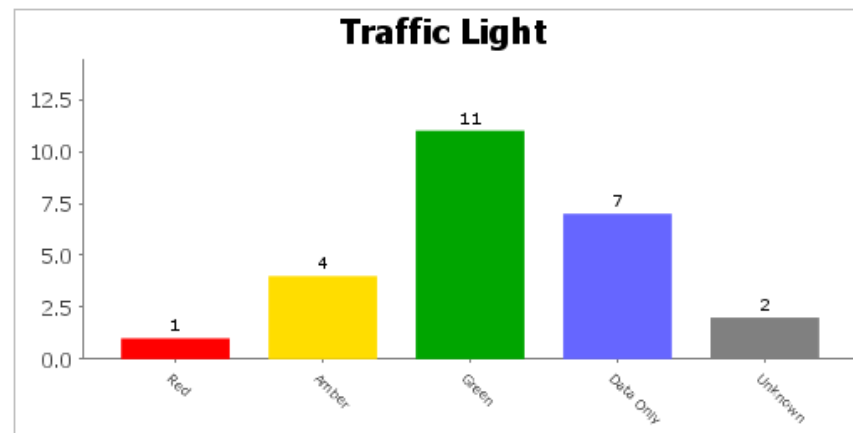
**Appendix B** – Service Level Agreement Development Plan

# Access Selby 2<sup>nd</sup> Interim Key Performance Indicator Report: April 2012 - September 2012 (Quarter 2)






**Report Type:** PIs Report  
**Report Author:** Data & Systems  
**Generated on:** 03 October 2012

PI Status		Long Term Trends		Short Term Trends	
	Alert		Improving		Improving
	Warning		No Change		No Change
	OK		Getting Worse		Getting Worse
	Unknown				
	Data Only				







Code	Short Name	Direction of Travel	Current Target	Current Value	Short Term Trend Arrow	Long Term Trend Arrow	Traffic Light	Quarter 2 2011/2012 Performance	Latest Note
SLA_001	% of satisfied customers	<b>Aim to Maximise</b>	60.00%	<b>98.03%</b>	↑	↑	🟢	97.43%	<p><b>How are we doing/Moving Forward?</b> The scope has now been broadened to measure satisfaction across all public facing business areas following successful roll out of the customer pledge in accord with the approved timescale &amp; project plan. The year to date results are therefore, extremely positive. As business intelligence emerges arising from the pledge we will be able to review the target.</p>
SLA_002	% of contact 'right first time'	<b>Aim to Maximise</b>	80.00%	<b>91.16%</b>	↑	↑	🟢	87.58%	<p><b>How are we doing/Moving Forward?</b> The total contacts made through all channels at the CCC following the 2nd quarter was 74373 with 67795 answered at first point of contact.</p> <p>The emerging ICT Strategy may provide opportunity to develop the measurement of this PI depending upon the specification &amp; capability of any subsequent CRM improvements. Subsequent timescales will be dependant upon the Strategy, its development in relation to corporate ICT solutions &amp; corporate funding cycles.</p>
SLA_003	% satisfied with street cleanliness	<b>Aim to Maximise</b>	70.00%	<b>62.00%</b>	▬	▬	🟡		<p><b>How are we doing/Moving Forward?</b> As we no longer carry out formal satisfaction surveys we have developed a method of measuring performance based on targeted complaints.</p> <p>The street cleansing service consists of a number of categories comprising of: -</p> <ul style="list-style-type: none"> <li>• Litter and dog bins</li> <li>• Work quality</li> <li>• Total number of complaints</li> </ul>



Code	Short Name	Direction of Travel	Current Target	Current Value	Short Term Trend Arrow	Long Term Trend Arrow	Traffic Light	Quarter 2 2011/2012 Performance	Latest Note
									<ul style="list-style-type: none"> <li>Litter and dog bins responded to within 24 hours and</li> <li>Offensive graffiti responded to within 24 hours.</li> </ul> <p>These categories have been weighted and individual targets have been set.</p> <p>Following on from Q1 we have seen a decrease in performance for Q2. We received 27 enquiries regarding litter and dog bins and of these one was not cleared within the 24 hour target. We also received 2 work quality complaints in September.</p> <p>We were within target in two areas of the service with 83 total enquiries against a target of 105 and one report off offensive graffiti which was cleared within 24 hours.</p> <p>This resulted in the achievement of 62% for the service for the first quarter. This is the first year we have calculated this KPI using this weighted method and we will continue to monitor it to ensure we are providing a fair and accurate picture of the service.</p>
SLA_004	% satisfied with leisure facilities provided on behalf of the Council	<b>Aim to Maximise</b>	70.00%	<b>78.00%</b>					<p><b>How are we doing/Moving Forward?</b> This is an annual target based on an external survey carried out by WLCT in March. Management PIs are collected monthly on number of complaints received. So far this year WLCT have had 4 complaints compared to 17 in the same period last year.</p>

Code	Short Name	Direction of Travel	Current Target	Current Value	Short Term Trend Arrow	Long Term Trend Arrow	Traffic Light	Quarter 2 2011/2012 Performance	Latest Note
SLA_009.1	% or repairs to council-owned properties completed within agreed timescales (EMERGENCY/URGENT REPAIRS combined)	Aim to Maximise	90.00%	94.95%	↑	↑	🟢	84.40%	<p><b>How are we doing/Moving Forward?</b></p> <p>376 out of 381 jobs attended within the target time throughout September. The 4th month in a row where target has been exceeded by over 8%</p>
SLA_009.2	% or repairs to council-owned properties completed within agreed timescales (NON-URGENT REPAIRS)	Aim to Maximise	85.00%	98.74%	↑	↑	🟢	90.83%	<p><b>How are we doing/Moving Forward?</b></p> <p>1 job out of 189 not attended on time throughout September (99.47%), performance on this target has been above 98% against a target of 85% for the last 6 months</p>
SLA_010	Average time taken to re-let local authority housing	Aim to Minimise	26 days	21.3 days	↓	↑	🟢	44 days	<p><b>How are we doing/Moving Forward?</b></p> <p>Continued implementation of new working practice has allowed this good performance to be maintained in the coming month there are some voids with a high work content however performance is still expected to be kept within the targets set</p>
SLA_012	% of employees attaining behavioural competency key milestones	Aim to Maximise	90.00%						<p><b>How are we doing/Moving Forward?</b></p> <p>This is an annual measure reported in March based on the level of competencies measured through Performance Contracts and associated training and development plans. Performance Contracts have now been carried out and a corporate training</p>



Code	Short Name	Direction of Travel	Current Target	Current Value	Short Term Trend Arrow	Long Term Trend Arrow	Traffic Light	Quarter 2 2011/2012 Performance	Latest Note
									and development plan is being put in place in order to meet individual development needs and also the future needs of the business.
SLA_013	% increase in employees confidence and perception of the organisation	Aim to Maximise	Baseline						<b>How are we doing/Moving Forward?</b> The staff survey is due to be carried out again in October and the results will be compared to last year's to determine any increase in employees perception and will also inform future staff engagement strategies. We will be able to report more on this in January 2013.
SLA_014.1	Inspection of premises in accordance with statutory code of practice (High Risk)	Aim to Maximise	100.00%	96.00%				100%	<p><b>Food Hygiene Inspections:</b> High Risk Premises (Risk Rated A or B) - 22 out of 22 premises inspected = 100%</p> <p><b>Health and Safety Inspections:</b> High Risk Premises (Risk Rated A) - 1 from 1 of premises due for inspection = 100%.</p> <p><b>PPC Inspections</b> High Risk Premises ( Risk Rated &gt;80) - 1 out of 2 premises due for inspection.</p> <p>Single failure due to the operator not co-operating with a request for an inspection. Ongoing discussions noted on file and legal involvement = 50%.</p> <p>General: A further 19 programmed high risk rated premises due for inspection over the next 6 months</p>

Code	Short Name	Direction of Travel	Current Target	Current Value	Short Term Trend Arrow	Long Term Trend Arrow	Traffic Light	Quarter 2 2011/2012 Performance	Latest Note
SLA_014.2	Inspection of premises in accordance with statutory code of practice (Medium Risk)	Aim to Maximise	95.00%	98.23%	↓	↑	🟢		<p><b>Food Inspections:</b> Medium Risk Premises (Risk Rated C or D) - 108 out of 110 premises inspected = 98%</p> <p><b>Health and Safety Inspections:</b> <b>Note:</b> Following a recent review of the statutory guidance for health and safety inspections it is no longer possible to include medium risk premises in the routine inspection programme.</p> <p><b>PPC Inspections</b> Medium Risk premises - 2 out of 2 due = 100%</p> <p>The frequency of inspection is determined with reference to the risk associated with the premises, as assessed by a qualified &amp; competent officer.</p>
SLA_015	% Response to Environmental Health enquiries and complaints	Aim to Maximise	100.00%	100.00%	▬	▬	🟢	100%	<p><b>How are we doing/Moving Forward?</b> 100% - 20 out of 20 food and safety complaints responded within target. (Checked 2 October 2012) Sub regional target is 95% through North Yorkshire Quality Management System (ISO accredited). Access Selby performance in 2011/12 was 100%. New Environmental Health business area has maintained this performance by implementing new working practices in respect of proactive &amp; reactive work streams and support from community officers in respect of general environmental health enquiries &amp; service requests. Demand is comparable to previous years.</p>

Code	Short Name	Direction of Travel	Current Target	Current Value	Short Term Trend Arrow	Long Term Trend Arrow	Traffic Light	Quarter 2 2011/2012 Performance	Latest Note
SLA_016	Number of high risk enforcement issues resolved	Aim to Maximise	60.00%	99.54%	↓	↓	🟢	100%	<p><b>How are we doing/Moving Forward?</b> KPI SDV 016 – High Risk Enforcement resolved – 100%</p> <p>Year to date the Enforcement team have resolved (cases closed April 2012 – 30th Sept 2012); 220 High Risk Enforcement Cases 102 Medium/low Risk Enforcement Cases</p> <p>1 case met the definition of 'Not Resolved'</p>
SLA_018	% of new benefit claims and changes processed within 5 days upon receipt of complete application	Aim to Maximise	90.00%	80.69%	↓	↓	🔴	84.38%	<p><b>How are we doing/Moving Forward?</b></p> <p>September continued the trend of very high volume of Benefits work being received. However we have seen the volume of outstanding work reduce from 8 weeks old to 6 weeks old.</p> <p>A recovery plan is in place and is being implemented to provide additional resources to improve performance and achieve target by financial year-end.</p> <p>Taking the backlog processing into account September's monthly performance has been 77.93% processed within 5 working days reducing our performance to 80.69% YTD.</p>
SLA_019	% of Council Tax debt recovered	Aim to Maximise	58.50%	58.41%	↑	↓	🟡	58.50%	<p><b>How are we doing/Moving Forward?</b> Our collection rate remains good and on track for year end target.</p>

Code	Short Name	Direction of Travel	Current Target	Current Value	Short Term Trend Arrow	Long Term Trend Arrow	Traffic Light	Quarter 2 2011/2012 Performance	Latest Note
SLA_020	% of Council Rent debt recovered	<b>Aim to Maximise</b>	95.29%	<b>95.76%</b>	↑	↓	🟢	95.85%	<b>How are we doing/Moving Forward?</b> Collection rate is ahead of target by 0.47% & only just under YTD figure for Sept 2011 by 0.09%. We work pro-actively with the Community team and Contact Centre to support new tenants and promote and facilitate housing benefit take up when required. We also work closely with external partner agencies to provide financial advice, guidance and support and with our Homeless Prevention team to prevent homelessness.
SLA_021	% of applications considered within time under scheme of delegation	<b>Aim to Maximise</b>	70.00%	<b>66.57%</b>	↑	↓	🟡	87.23%	<b>How are we doing/Moving Forward?</b> The team achieved a figure of 80.44% for the month of September 2012 which is well above the 70% target for delegated decision within time. This is the third consecutive increase in monthly performance in a row (c.f. 63% in July and 77% in August), demonstrating that the team is able to work to and exceed the performance target once it is unburdened by a significant back log. The result of the above is to improve the overall performance for the year, which now stands at 66.57%, (3.43% below target). The recovery programme will help to clear an increased number of older applications in the next quarter.
SLA_022	Development of work program for policy development (Approve Priority)	<b>Aim to Maximise</b>					🟡		<b>How are we doing/Moving Forward?</b> There has been slippage in the work programme due to a further suspension by the Inspector to the LDF Examination in Public. At the request of Councillors Access Selby have brought forward the

Code	Short Name	Direction of Travel	Current Target	Current Value	Short Term Trend Arrow	Long Term Trend Arrow	Traffic Light	Quarter 2 2011/2012 Performance	Latest Note
									Anti Social Behaviour Policy plus provided additional support to developing the Countryside and Green Space Strategy.  We have been working with Core with regard to the 5 big things which will inform the work programme for 2013/14.
SLA_023	% of invoices paid on time	<b>Aim to Maximise</b>	80.00%	<b>89.32%</b>	↑	↑	🟢	81.22%	<b>How are we doing/Moving Forward?</b> The year to date performance remains above target. The focus continues to be put on Business areas to ensure prompt payment of invoices to ensure that performance is maintained.
SLA_025	% internal rate of return on commercial assets	<b>Aim to Maximise</b>	Baseline				🟡		<b>How are we doing/Moving Forward?</b> This is an annual indicator and we are currently collecting the base data as part of the Asset Management Strategy. Target will be linked to the interest rate within the MTFS.
SLA_026	Reducing internal costs on non operational sites	<b>Aim to Maximise</b>	Baseline				🟡		<b>How are we doing/Moving Forward?</b> This is an annual indicator and we are currently collecting the base data as part of the Asset Management Strategy
SLA_027	% increase in income generation	<b>Aim to Maximise</b>	Baseline				🟡		<b>How are we doing/Moving Forward?</b> The new and increased charges agreed in November and introduced in April 2012 are expected to exceed estimated additional income. A report will be presented to Executive in November to consider recommended exemptions to the

Code	Short Name	Direction of Travel	Current Target	Current Value	Short Term Trend Arrow	Long Term Trend Arrow	Traffic Light	Quarter 2 2011/2012 Performance	Latest Note
									MTFS for 2013/14.
SLA_028	Efficiency and productivity improvements (Delivering within Cost Envelope)	<b>Aim to Maximise</b>	Baseline						<b>How are we doing/Moving Forward?</b> Access Selby has taken a number of steps to deliver effective and efficient services within the cost envelope. This includes the delivery of a range of BPI projects, robust financial management by Budget Officers and also the application of a flexible approach to the use of our resources which is a key value of Access Selby.
SLA_029	% increase in productivity	<b>Aim to Maximise</b>	15.00%						<b>How are we doing/Moving Forward?</b> Ongoing work to develop relevant and robust productivity measures across the business. This is integral to the Business Intelligence project and builds on the time recording project that has been rolled out across Access Selby.
SLA_030	% efficiency gain in commissioned services, whether financial or added value	<b>Aim to Maximise</b>	Baseline						<b>How are we doing/Moving Forward?</b> We are still in discussion about the most effective means of measuring this. The Savings Plan targets on Procurement and efficiencies on contracts will link to this. There are some initiatives in the pipeline which could achieve annual efficiencies of around £50k - we will be able to report progress on this in January 2013.



## Appendix B

### Schedule 6 – Service Level Agreement Development Plan

#### Service Level Agreement Development Plan

Project	Ownership	Development	Timeframe	Progress
To develop the range of KPI's identified in schedule 2	The Core & Access Selby	Business Areas, Data & Systems and the Core to jointly develop in line with known BPI's and emerging key projects	Throughout the year, with first developments being progressed in April 2012	The majority of KPIs have a development plan that is being progressed, with slippage in a proportion, this needs to receive immediate attention in order to be sufficiently developed in time to feed in to the SLA refresh. The 3 proposed new KPIs for development are to be developed during the 3rd quarter in step with SLA refresh.

An annual plan to deliver Services, to include work plans for individual service areas where appropriate and plans for business development	Access Selby	To progress from an adopted, longer term Business Plan.	To be submitted to A/S Board in January 2013	Business Plan updated for 2012/13 and adopted by A/S Board in March. Updated 3 year plan is currently being developed and is scheduled for Board approval in January 2013
Further development of the outcomes expected of Access Selby by the Council	The Core	In conjunction with progressing projects to deliver the Corporate Plan through the 5 Big Things	To be developed during April – June 2012	Being developed alongside the finalisation of the Programme for Growth – will be included in the next refresh of the SLA
Soft measures of performance in areas such as the customer relationship and developing trust	Access Selby	In line with progression of the Customer Pledge, improved customer satisfaction measures and the CEFs	Linked to customer satisfaction BPI – key findings available in May 2012	Initial findings reported - being developed as a product of listening to and acting upon satisfaction intelligence – reporting initial results in 3rd quarter

Further details on the partnering arrangements	The Core and Access Selby	Research best practice and consider the benefits of including additional protocol	To be developed during April – June 2012	Research carried out – to be developed in step with the SLA refresh
Development of new income streams for Access Selby	Access Selby	Scope and identify areas to increase income	To be developed by July 2012	3 streams identified for this year, which are being marketed – report new income as it arises. Programme for Growth to be targeted for additional income opportunities – as projects finalised.
Develop risk and reward statements, relating to key risks and ownership	The Core and Access Selby	Identify risks specific to the partnership arrangement, and areas in which the potential for reward may be increased	To be developed during April – June 2012	Produced in draft and is being developed for finalisation in step with the SLA refresh
Further definition of Client satisfaction and quality assurance	The Core and Access Selby	Linked to development of related KPI – (Mike James leading) – will help inform the identification of signs of quality	Agree developed reporting mechanism and likely date of initial reporting by July 2012	Associated KPI now cancelled – A/S considering how it will progress this project to feed into Business Intelligence by the

				end of the year
A Customer Pledge	The Core	To improve customer satisfaction knowledge	Pilot running from April 2012, to report on progress by July	Reporting has commenced, protocol for gaining most value from results being developed by a Core and A/S group of Officers – begin reporting in October



**Report Reference Number: SC/12/17**

**Agenda Item No: 8**

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**To: Scrutiny Committee**

**Date: 22 January 2013**

**Author: Palbinder Mann, Democratic Services Officer**

**Lead Officer: Karen Iveson, Executive Director (S151)**

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**Title: Crime and Disorder Review (Covering Report)**

**Summary:**

This report summarises crime data within the Selby District and is supplied by North Yorkshire Police Authority and Community Safety Partnership.

**Recommendations:**

**That the Scrutiny Committee consider the information presented and provide any views.**

**Reasons for recommendation**

**The Committee ensures it is effective in scrutinising crime levels in the district.**

**1. Introduction and background**

North Yorkshire Police (NYP) and the Community Safety Partnership (CSP) submit monthly data reports to give the Committee Members an update on crime and anti social behaviour levels in the district. Information is also submitted on monthly service standards.

The Committee also invites representatives from the Police Authority and the Crime Safety Partnership to its meetings every six months to answer questions on crime levels in the district.

**2. The Report**

2.1 The Community Safety Partnership have submitted their Performance Management Report (Appendix A), along with their Crime Performance Exception Report (Appendix B).

**3. Legal/Financial Controls and other Policy matters**

**3.1 Legal Issues**

N/A

**3.2 Financial Issues**

N/A

**4. Conclusion**

The Committee is asked to provide its comments on the reports.

**5. Background Documents**

N/A

***Contact Officer:***

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**Appendices:**

**Appendix A** – CSP Performance Management Report

**Appendix B** – CSP Performance Exception Report

# CSP Performance Management

## Selby

### 2011 - 14

## **Guidelines and Instructions**

**This is the updated version of the North Yorkshire CSP Analyst supplied Crime and ASB Statistics**

### Changes that have been made include

- 1) Update on Crime types for 2011/12 to 2013/14 period
- 2) Sections in order of:
  - Acquisitive Crime*
  - Anti-Social Behaviour*
  - Violent Crime*
  - Business Crime*
  - Iquanta Comparison*
- 3) End Year Forecasted Totals / Cumulative Totals
- 4) Previous Yearly Outturns and Future Milestone Targets
- 5) Monthly Data from two previous years / Previous Years Monthly totals on Graph
- 6) Position in CSP family from Iquanta - with should help to show how the CSP is performing comparatively

### How to read the Data

- 1) The graphs for each of the Indicator types show the target for 2013/14 (pink line), the monthly outturns (blue columns), the previous years monthly outturns (light blue columns) and a rolling average line to give some indication of progress (red line with triangles)
- 2) The Iquanta position in family graphs show the position of the CSP out of 15 CSP's within it's family grouping, with 15 being the worst performing and 1 being the best performing. The graph hopes to show how if the CSP is moving up or down it's family



## Selby - NI 16 - Serious Aquisitive Crime

### Totals

**Target 2013-14**

562

**Forecast 2012-13**

**584**

**Cumulative**

438

**Target Monthly Total**

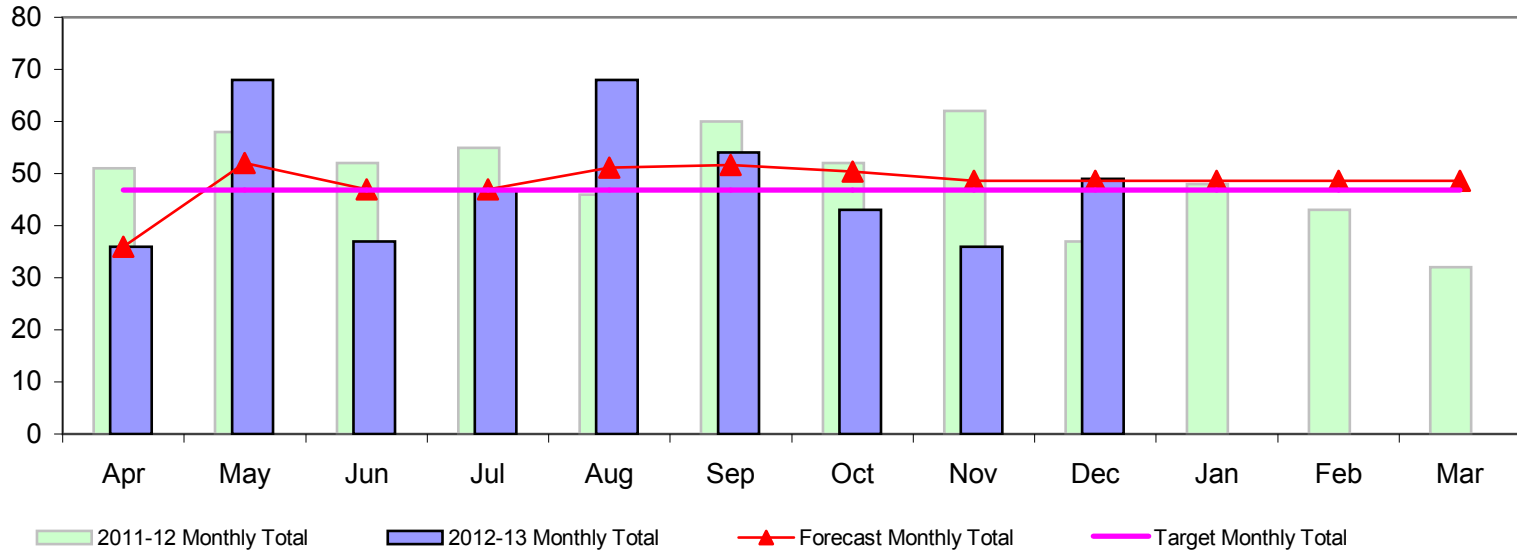
46.8

**Previous Years**

2007-08	881
2008-09	878
2009-10	624
2010-11	504
2011-12	596

**Milestone Targets**

2012-13	577
2013-14	562



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2012-13	2011-12	2010-11	2009-10
Apr	36	51	26	64
May	68	58	39	54
Jun	37	52	57	58
Jul	47	55	42	63
Aug	68	46	36	36
Sep	54	60	52	43
Oct	43	52	45	66
Nov	36	62	51	60
Dec	49	37	26	52
Jan		48	30	43
Feb		43	53	49
Mar		32	47	36

## Selby - Domestic burglary (incl. attempts)

### Totals

**Target 2013-14**

176

**Forecast 2012-13**

**215**

**Cumulative**

161

**Target Monthly Total**

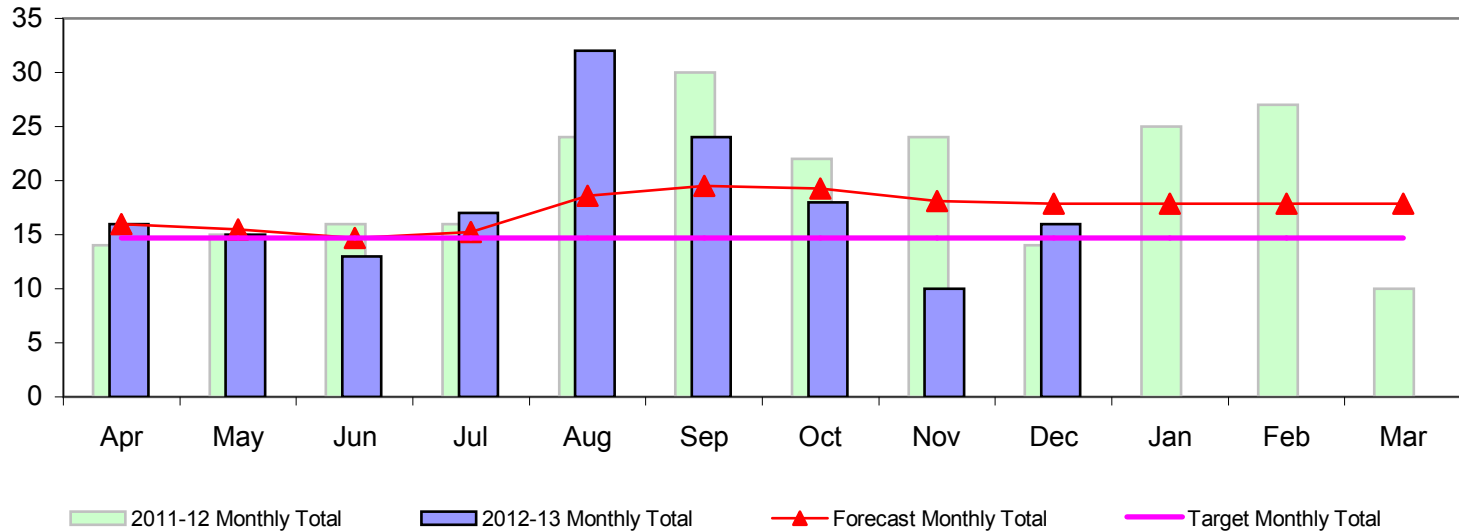
14.7

**Previous Years**

2007-08	276
2008-09	240
2009-10	195
2010-11	214
2011-12	237

**Milestone Targets**

2012-13	180
2013-14	176



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2012-13	2011-12	2010-11	2009-10
Apr	16	14	13	10
May	15	15	15	17
Jun	13	16	22	15
Jul	17	16	24	15
Aug	32	24	17	16
Sep	24	30	25	13
Oct	18	22	11	21
Nov	10	24	21	25
Dec	16	14	12	19
Jan		25	17	14
Feb		27	15	19
Mar		10	22	11

## Selby - Theft from a vehicle (incl. attempts)

### Totals

**Target 2013-14**

240

**Forecast 2012-13**

**269**

**Cumulative**

202

**Target Monthly Total**

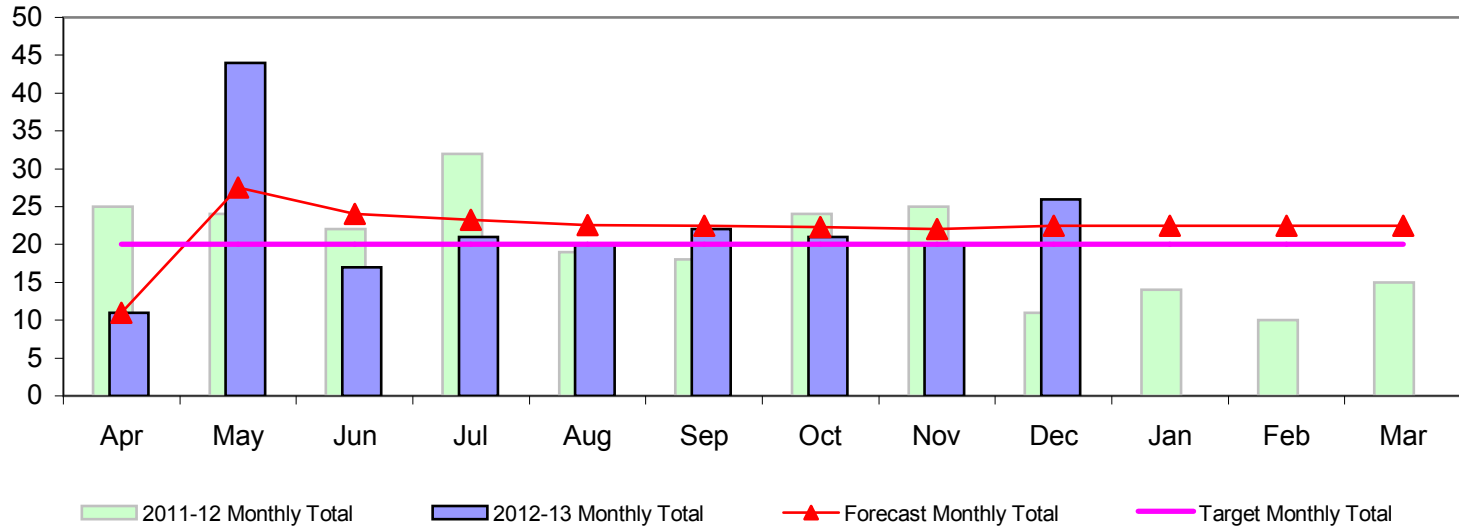
20.0

**Previous Years**

2007-08	322
2008-09	411
2009-10	267
2010-11	179
2011-12	239

**Milestone Targets**

2012-13	247
2013-14	240



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2012-13	2011-12	2010-11	2009-10
Apr	11	25	6	30
May	44	24	11	27
Jun	17	22	22	31
Jul	21	32	8	22
Aug	20	19	9	12
Sep	22	18	15	18
Oct	21	24	22	30
Nov	20	25	24	25
Dec	26	11	9	21
Jan		14	12	16
Feb		10	24	20
Mar		15	17	15

## Selby - Theft or unauthorised taking of vehicle (incl. attempts)

### Totals

**Target 2013-14**

126

**Forecast 2012-13**

81

**Cumulative**

61

**Target Monthly Total**

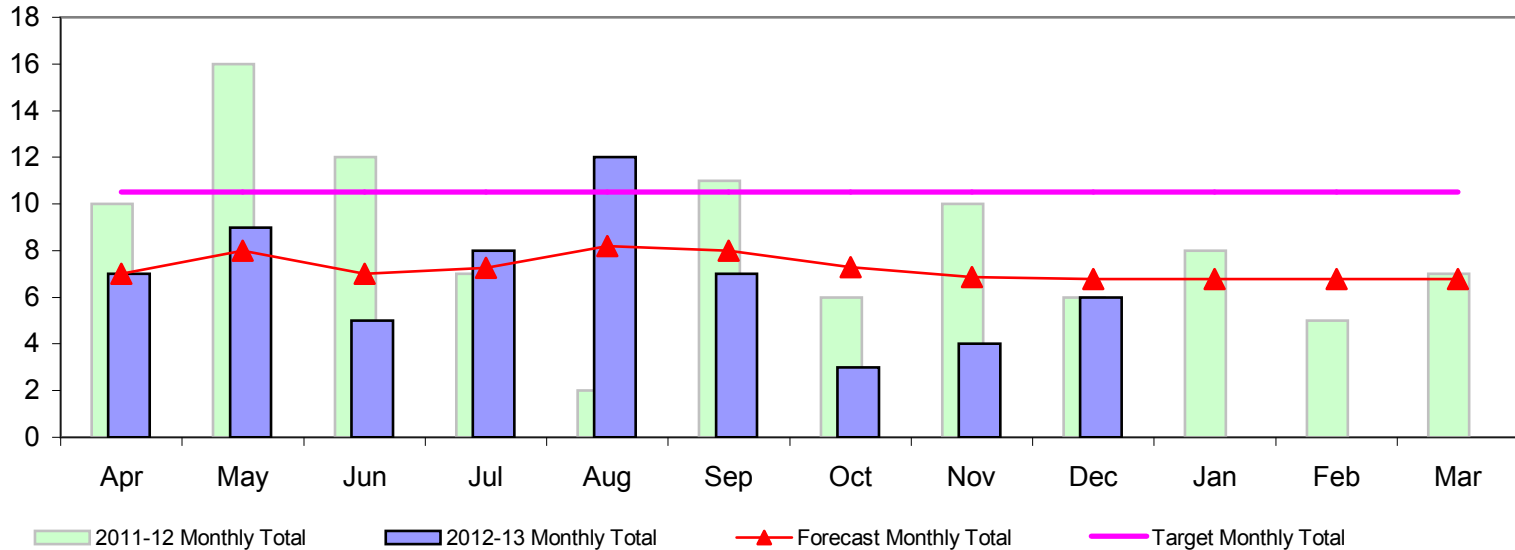
10.5

**Previous Years**

2007-08	200
2008-09	197
2009-10	140
2010-11	91
2011-12	100

**Milestone Targets**

2012-13	130
2013-14	126



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2012-13	2011-12	2010-11	2009-10
Apr	7	10	5	22
May	9	16	11	9
Jun	5	12	10	11
Jul	8	7	9	24
Aug	12	2	9	7
Sep	7	11	11	9
Oct	3	6	11	14
Nov	4	10	5	10
Dec	6	6	5	11
Jan		8	1	10
Feb		5	10	6
Mar		7	4	7

## Selby - Aggravated Burglary in a Dwelling

### Totals

**Target 2013-14**

3

**Forecast 2012-13**

1

**Cumulative**

1

**Target Monthly Total**

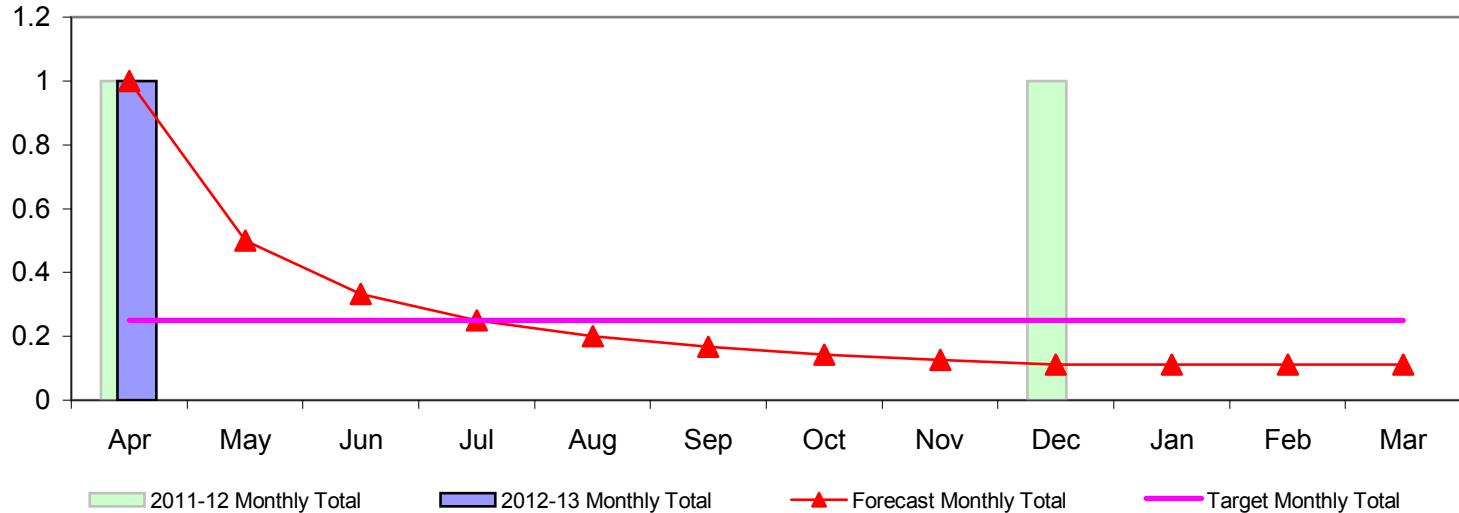
0.3

**Previous Years**

2007-08	1
2008-09	0
2009-10	3
2010-11	0
2011-12	2

**Milestone Targets**

2012-13	3
2013-14	3



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2012-13	2011-12	2010-11	2009-10
Apr	1	1	0	0
May	0	0	0	0
Jun	0	0	0	0
Jul	0	0	0	0
Aug	0	0	0	0
Sep	0	0	0	0
Oct	0	0	0	0
Nov	0	0	0	0
Dec	0	1	0	0
Jan	0	0	0	1
Feb	0	0	0	2
Mar	0	0	0	0

## Selby - Robbery of personal property

### Totals

**Target 2013-14**

13

**Forecast 2012-13**

8

**Cumulative**

6

**Target Monthly Total**

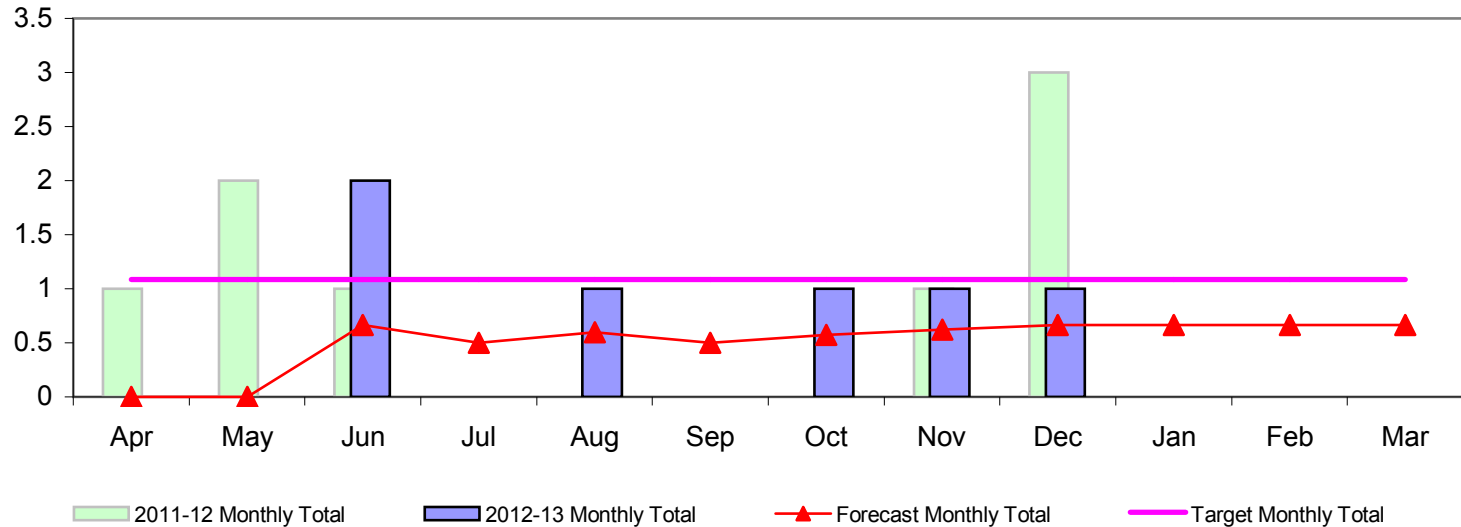
1.1

**Previous Years**

2007-08	13
2008-09	9
2009-10	14
2010-11	15
2011-12	8

**Milestone Targets**

2012-13	13
2013-14	13



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2012-13	2011-12	2010-11	2009-10
Apr	0	1	1	2
May	0	2	2	1
Jun	2	1	3	1
Jul	0	0	0	1
Aug	1	0	1	1
Sep	0	0	0	3
Oct	1	0	1	0
Nov	1	1	1	0
Dec	1	3	0	1
Jan		0	0	0
Feb		0	2	2
Mar		0	4	2

## Selby - Robbery of Business Property

### Totals

**Target 2013-14**

4

**Forecast 2012-13**

0

**Cumulative**

0

**Target Monthly Total**

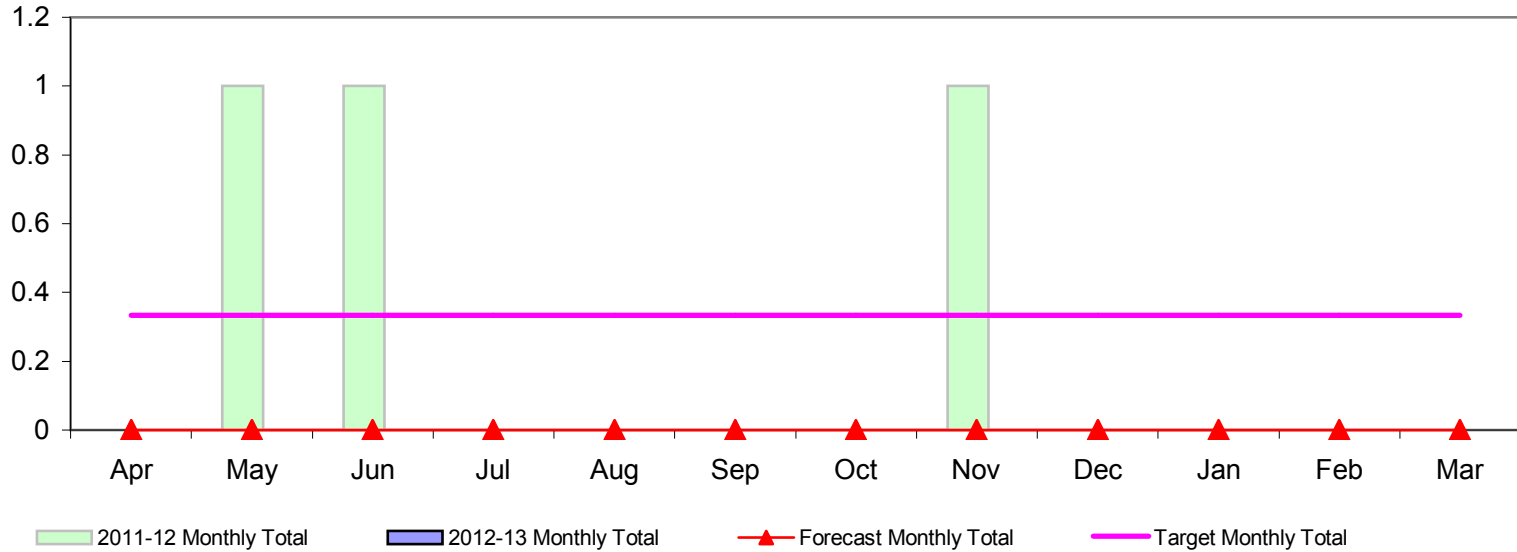
0.3

**Previous Years**

2007-08	4
2008-09	7
2009-10	4
2010-11	1
2011-12	3

**Milestone Targets**

2012-13	4
2013-14	4



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2012-13	2011-12	2010-11	2009-10
Apr	0	0	0	0
May	0	1	0	0
Jun	0	1	0	0
Jul	0	0	0	0
Aug	0	0	0	0
Sep	0	0	0	0
Oct	0	0	0	1
Nov	0	1	0	0
Dec	0	0	0	0
Jan		0	0	2
Feb		0	1	0
Mar		0	0	1

## Selby - Aggravated Vehicle Taking

### Totals

**Target 2013-14**

1

**Forecast 2012-13**

**9**

**Cumulative**

7

**Target Monthly Total**

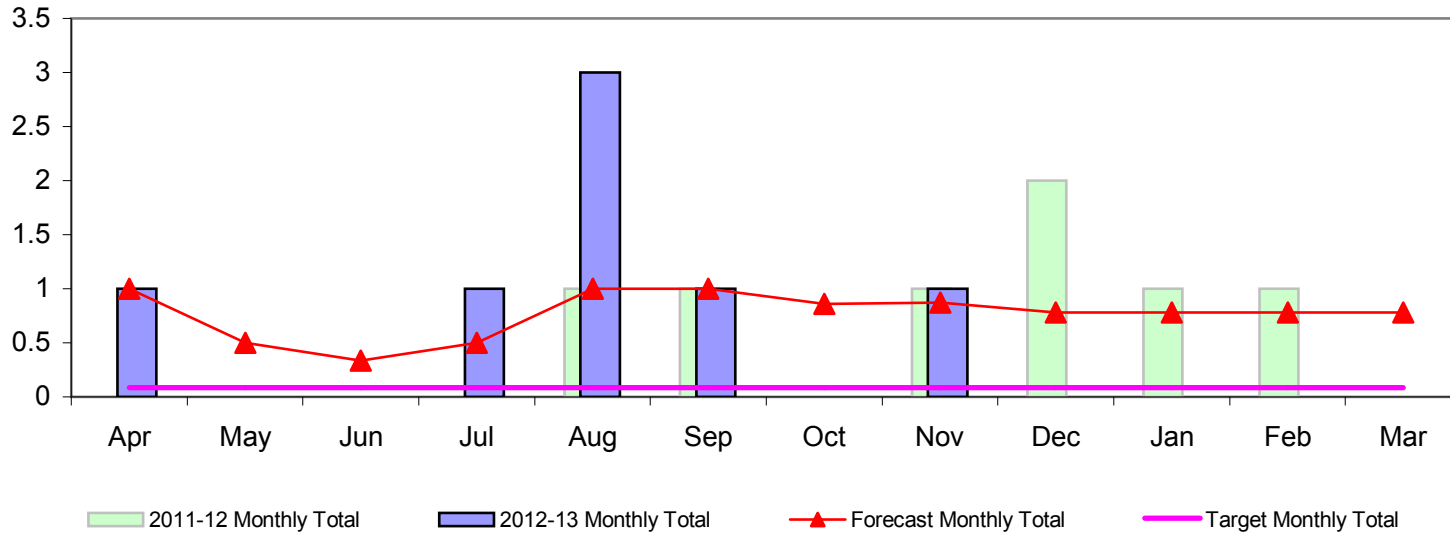
0.1

**Previous Years**

2007-08	17
2008-09	14
2009-10	1
2010-11	4
2011-12	7

**Milestone Targets**

2012-13	1
2013-14	1



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2012-13	2011-12	2010-11	2009-10
Apr	1	0	1	0
May	0	0	0	0
Jun	0	0	0	0
Jul	1	0	1	1
Aug	3	1	0	0
Sep	1	1	1	0
Oct	0	0	0	0
Nov	1	1	0	0
Dec	0	2	0	0
Jan		1	0	0
Feb		1	1	0
Mar		0	0	0



## Selby - Burglary of a Non-Dwelling

### Totals

**Target 2013-14**

362

**Forecast 2012-13**

259

**Cumulative**

194

**Target Monthly Total**

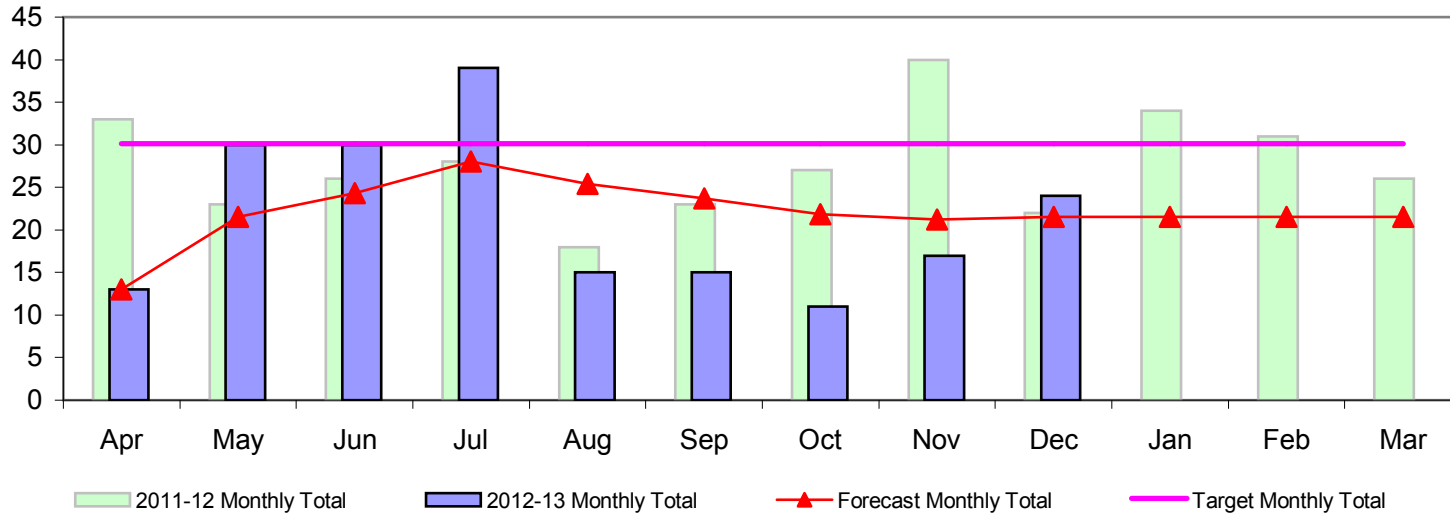
30.2

**Previous Years**

2007-08	400
2008-09	593
2009-10	381
2010-11	392
2011-12	331

**Milestone Targets**

2012-13	367
2013-14	362



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2012-13	2011-12	2010-11	2009-10
Apr	13	33	36	33
May	30	23	32	32
Jun	30	26	39	36
Jul	39	28	44	41
Aug	15	18	33	38
Sep	15	23	31	28
Oct	11	27	27	34
Nov	17	40	29	36
Dec	24	22	23	25
Jan		34	31	26
Feb		31	31	19
Mar		26	36	33

## Selby - Theft or unauthorised taking of a cycle

### Totals

**Target 2013-14**

78

**Forecast 2012-13**

64

**Cumulative**

48

**Target Monthly Total**

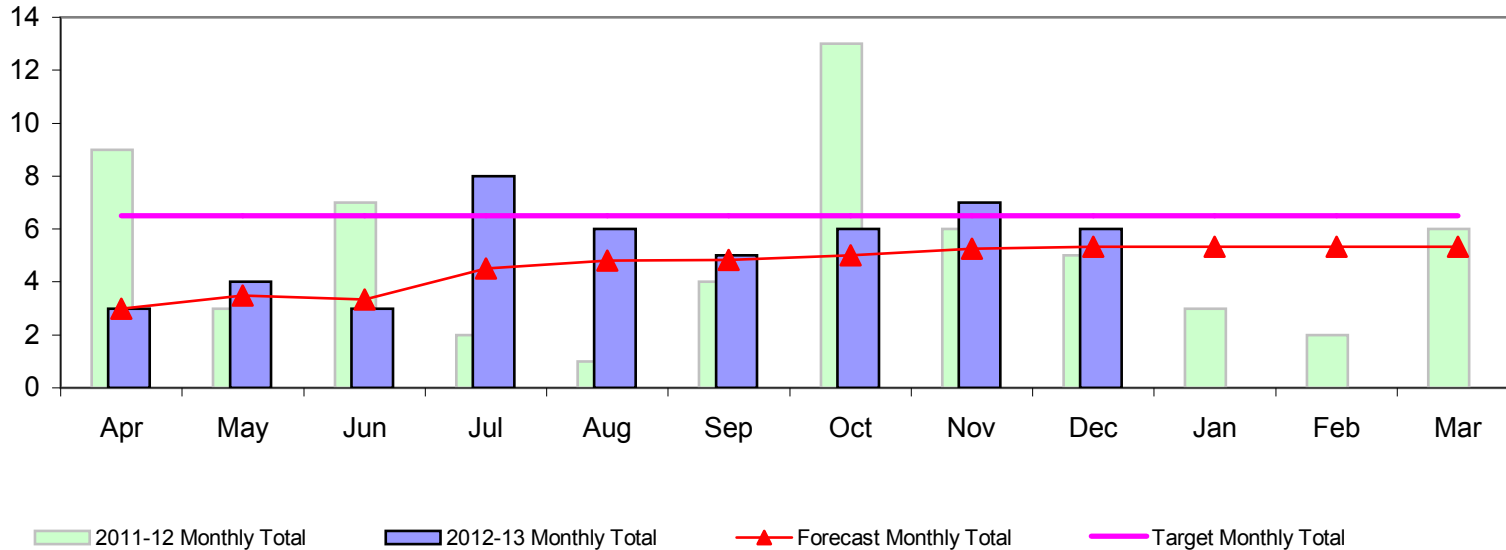
6.5

**Previous Years**

2007-08	98
2008-09	87
2009-10	87
2010-11	82
2011-12	61

**Milestone Targets**

2012-13	80
2013-14	78



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2012-13	2011-12	2010-11	2009-10
Apr	3	9	5	11
May	4	3	7	5
Jun	3	7	15	7
Jul	8	2	11	6
Aug	6	1	9	10
Sep	5	4	5	8
Oct	6	13	10	12
Nov	7	6	7	7
Dec	6	5	3	9
Jan		3	4	2
Feb		2	4	2
Mar		6	2	8

## Selby - Criminal damage (excl. 59)

### Totals

**Target 2013-14**

683

**Forecast 2012-13**

535

**Cumulative**

401

**Target Monthly Total**

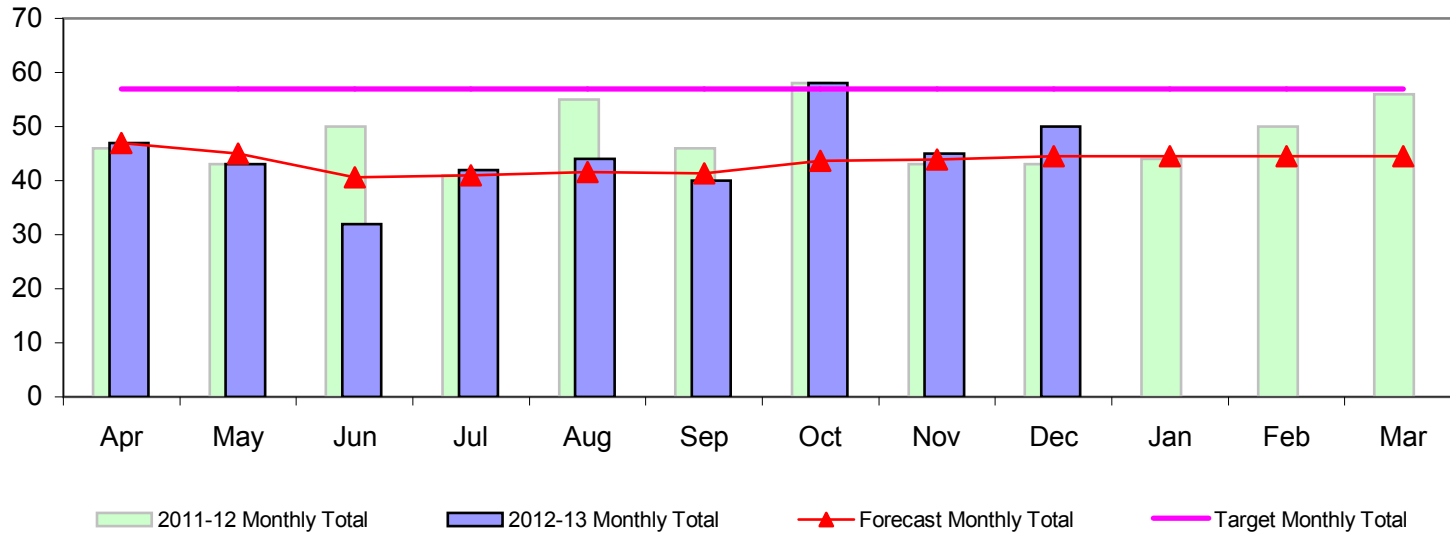
56.9

**Previous Years**

2007-08	1141
2008-09	1008
2009-10	759
2010-11	654
2011-12	575

**Milestone Targets**

2012-13	702
2013-14	683



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2012-13	2011-12	2010-11	2009-10
Apr	47	46	74	79
May	43	43	71	75
Jun	32	50	59	66
Jul	42	41	54	58
Aug	44	55	54	65
Sep	40	46	50	66
Oct	58	58	68	83
Nov	45	43	47	64
Dec	50	43	27	64
Jan		44	49	64
Feb		50	40	42
Mar		56	61	33

## Selby - NYP Recorded ASB Calls for Service

### Totals

**Target 2013-14**

4468

**Forecast 2012-13**

3121

**Cumulative**

2341

**Target Monthly Total**

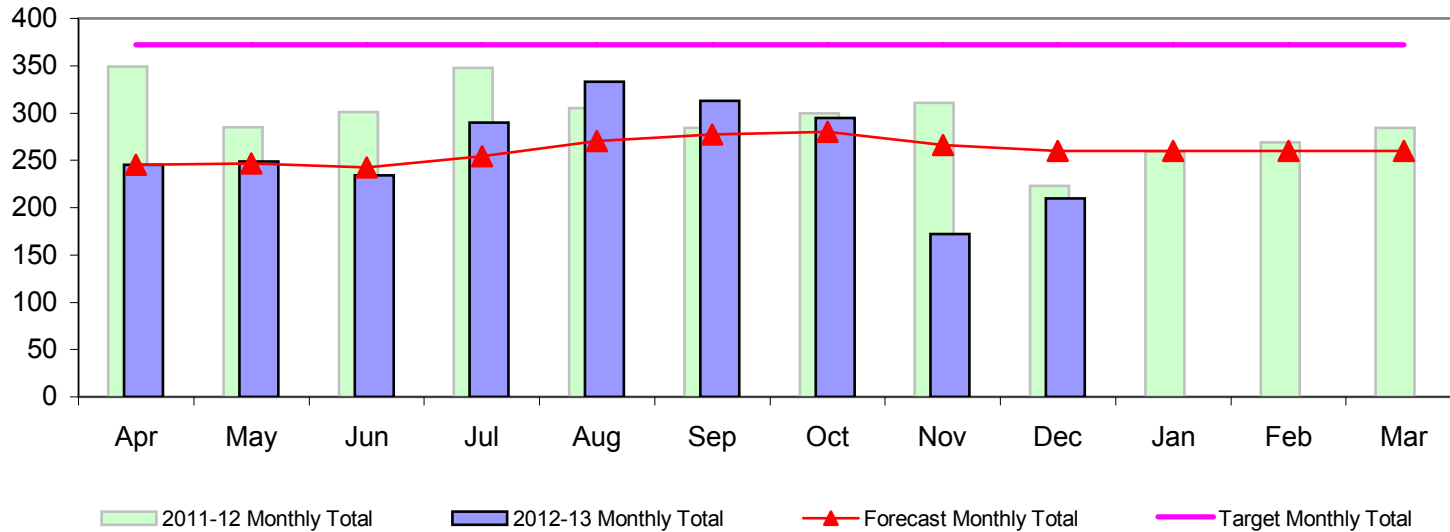
372.3

**Previous Years**

2007-08	4327
2008-09	4374
2009-10	4703
2010-11	4252
2011-12	3518

**Milestone Targets**

2012-13	4527
2013-14	4468



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2012-13	2011-12	2010-11	2009-10
Apr	245	349	256	408
May	249	285	236	284
Jun	234	301	324	374
Jul	290	348	426	437
Aug	333	305	409	386
Sep	313	284	413	374
Oct	295	300	424	407
Nov	172	311	452	468
Dec	210	223	369	382
Jan		259	375	462
Feb		269	361	410
Mar		284	207	311

## Selby - SDC Recorded ASB Calls for Service

### Totals

**Target 2013-14**

1640

**Forecast 2012-13**

**1642**

**Cumulative**

821

**Target Monthly Total**

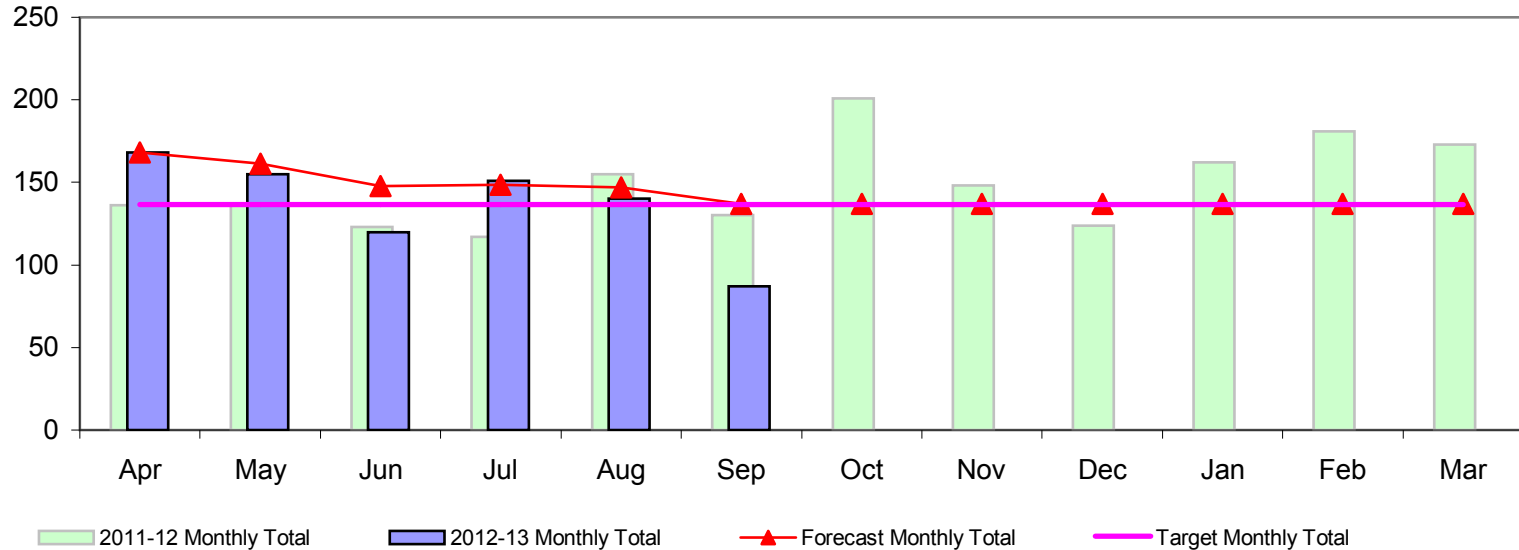
136.7

**Previous Years**

2007-08	NA
2008-09	NA
2009-10	1726
2010-11	1494
2011-12	1787

**Milestone Targets**

2012-13	1661
2013-14	1640



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2012-13	2011-12	2010-11	2009-10
Apr	168	136	160	169
May	155	137	132	134
Jun	120	123	158	148
Jul	151	117	120	155
Aug	140	155	137	142
Sep	87	130	135	119
Oct	x	201	97	105
Nov	x	148	109	128
Dec	x	124	64	109
Jan		162	160	139
Feb		181	146	163
Mar		173	164	215

## Selby - All Violent Crime

### Totals

**Target 2013-14**

744

**Forecast 2012-13**

**781**

**Cumulative**

586

**Target Monthly Total**

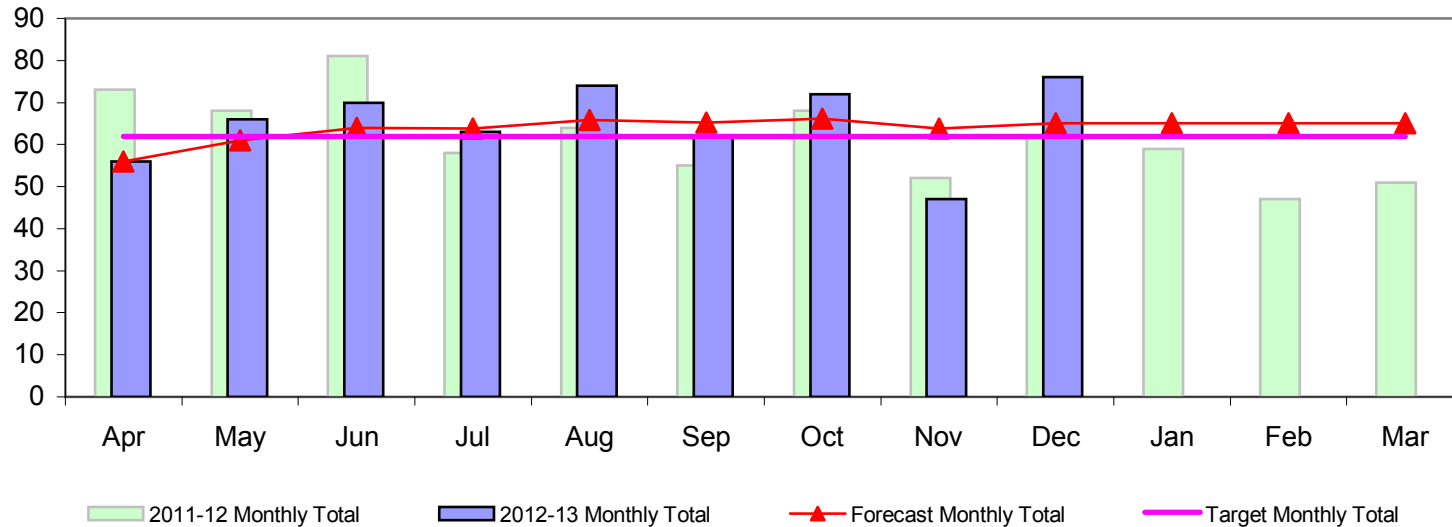
62.0

**Previous Years**

2007-08	950
2008-09	903
2009-10	783
2010-11	934
2011-12	738

**Milestone Targets**

2012-13	754
2013-14	744



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

- Action Needed (>120%)
- Caution (100% - 120%)
- No Action (<100%)



Month	2012-13	2011-12	2010-11	2009-10
Apr	56	73	66	54
May	66	68	75	59
Jun	70	81	80	64
Jul	63	58	63	57
Aug	74	64	71	75
Sep	62	55	75	76
Oct	72	68	96	68
Nov	47	52	91	70
Dec	76	62	61	71
Jan		59	99	64
Feb		47	82	59
Mar		51	75	66

## Selby - Domestic Violence Incidents

### Totals

**Target 2013-14**

810

**Forecast 2012-13**

716

**Cumulative**

477

**Target Monthly Total**

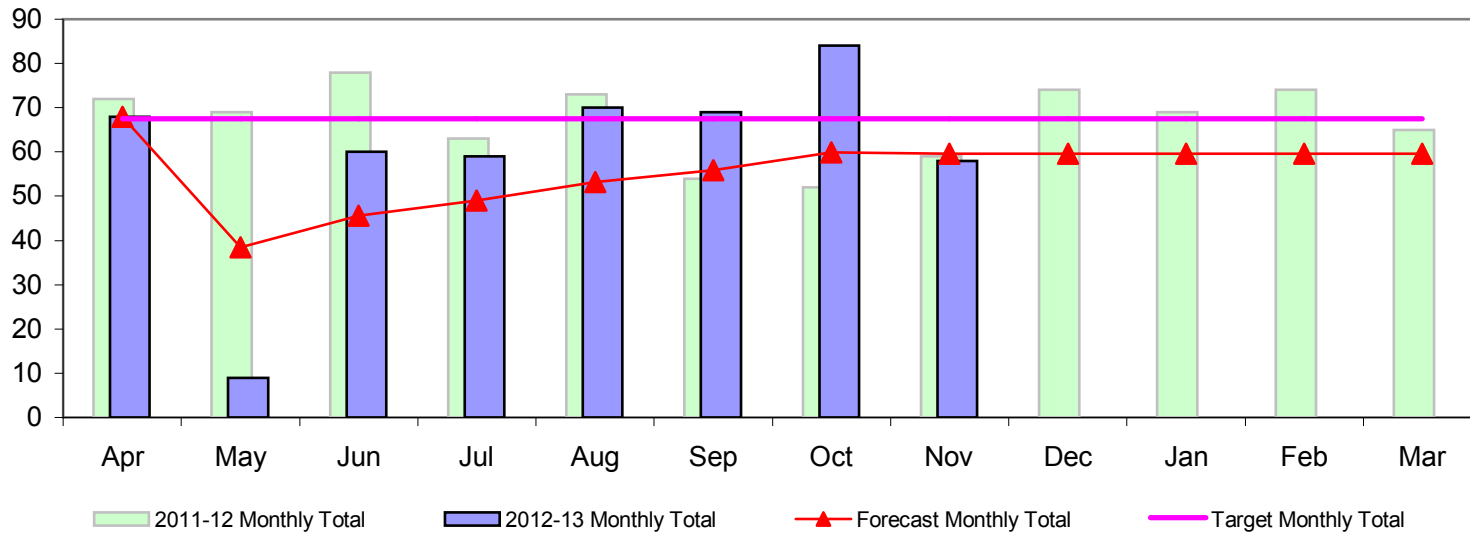
67.5

**Previous Years**

2007-08	NA
2008-09	NA
2009-10	NA
2010-11	810
2011-12	802

**Milestone Targets**

2012-13	810
2013-14	810



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2012-13	2011-12	2010-11	2009-10
Apr	68	72	72	NA
May	9	69	78	NA
Jun	60	78	83	NA
Jul	59	63	73	NA
Aug	70	73	50	NA
Sep	69	54	47	NA
Oct	84	52	72	NA
Nov	58	59	64	NA
Dec	x	74	71	NA
Jan		69	74	NA
Feb		74	52	NA
Mar		65	74	NA

## Selby - Domestic Violence Level 3 Incidents

### Totals

**Target 2013-14**

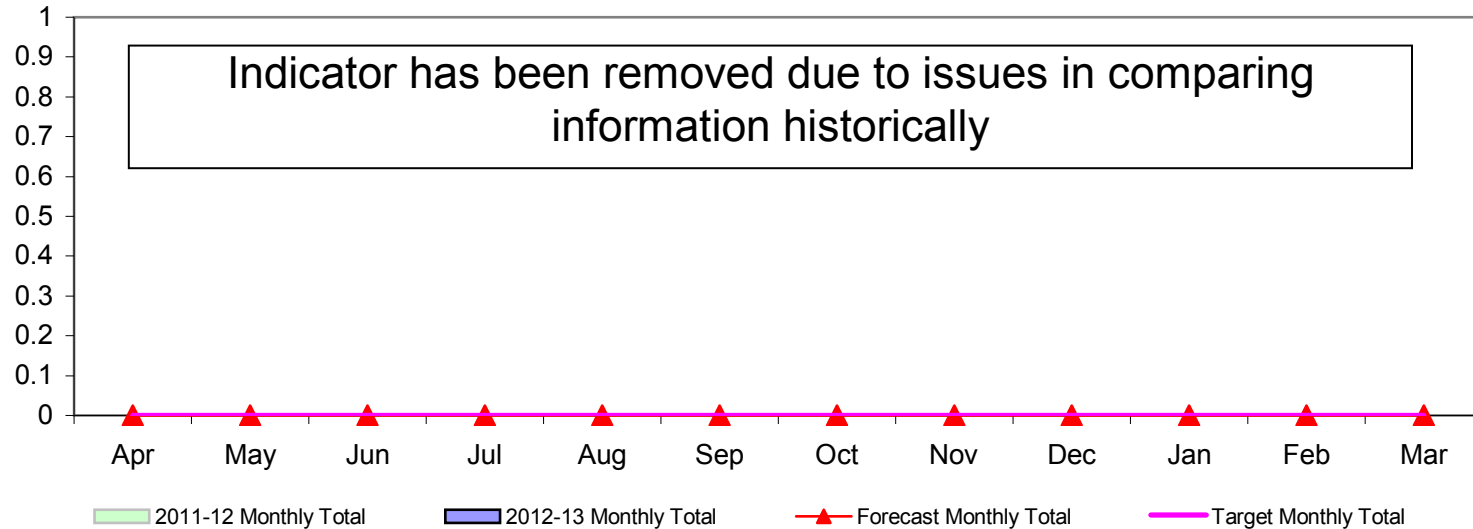
NA

**Forecast 2012-13**

0

**Cumulative**

0



**Target Monthly Total**

#VALUE!

**Previous Years**

2007-08	NA
2008-09	NA
2009-10	NA
2010-11	NA
2011-12	NA

**Milestone Targets**

2012-13	NA
2013-14	NA

**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2012-13	2011-12	2010-11	2009-10
Apr	NA	NA	NA	NA
May	NA	NA	NA	NA
Jun	NA	NA	NA	NA
Jul	NA	NA	NA	NA
Aug	NA	NA	NA	NA
Sep	NA	NA	NA	NA
Oct	NA	NA	NA	NA
Nov	NA	NA	NA	NA
Dec	NA	NA	NA	NA
Jan		NA	NA	NA
Feb		NA	NA	NA
Mar		NA	NA	NA



## Selby - Domestic Violence % Repeat Incidents

### Totals

**Target 2013-14**

12%

**Forecast 2012-13**

**32%**

**Cumulative**

**Target Monthly Total**

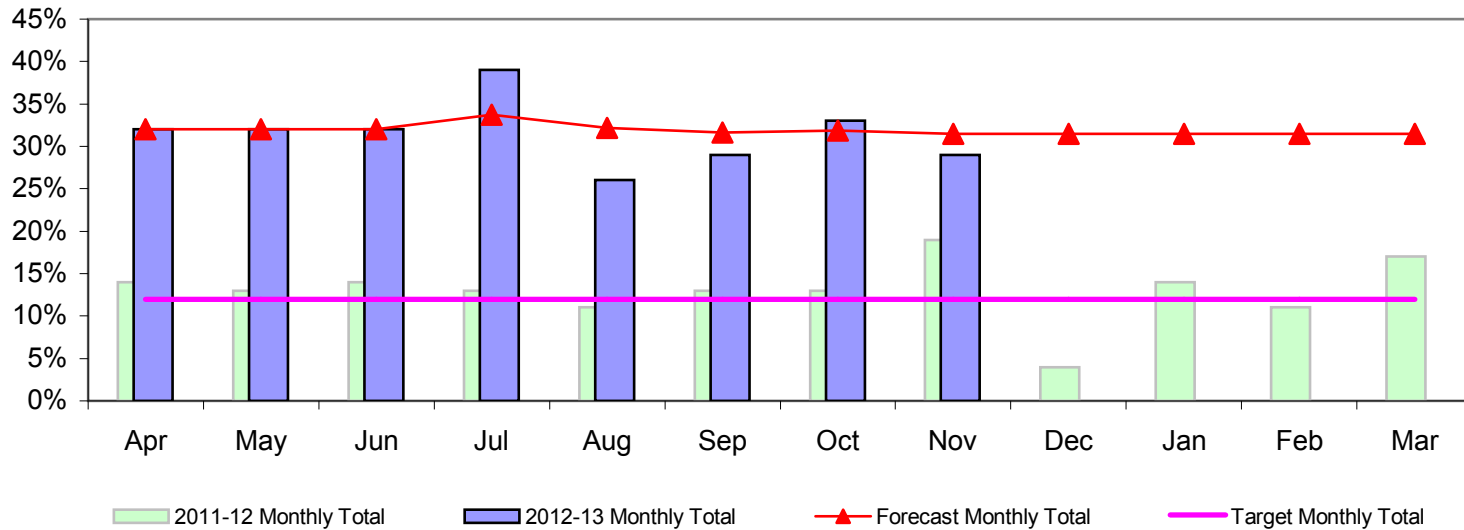
12.0%

**Previous Years**

2007-08	NA
2008-09	NA
2009-10	NA
2010-11	25%
2011-12	13%

**Milestone Targets**

2012-13	12 %
2013-14	12 %



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

- Action Needed (>120%)
- Caution (100% - 120%)
- No Action (<100%)



Month	2012-13	2011-12	2010-11	2009-10
Apr	32%	14%	28%	NA
May	32%	13%	38%	NA
Jun	32%	14%	24%	NA
Jul	39%	13%	29%	NA
Aug	26%	11%	20%	NA
Sep	29%	13%	26%	NA
Oct	33%	13%	28%	NA
Nov	29%	19%	20%	NA
Dec	x	4%	30%	NA
Jan		14%	20%	NA
Feb		11%	17%	NA
Mar		17%	12%	NA

## Selby - Shoplifting

### Totals

**Target 2013-14**

165

**Forecast 2012-13**

147

**Cumulative**

110

**Target Monthly Total**

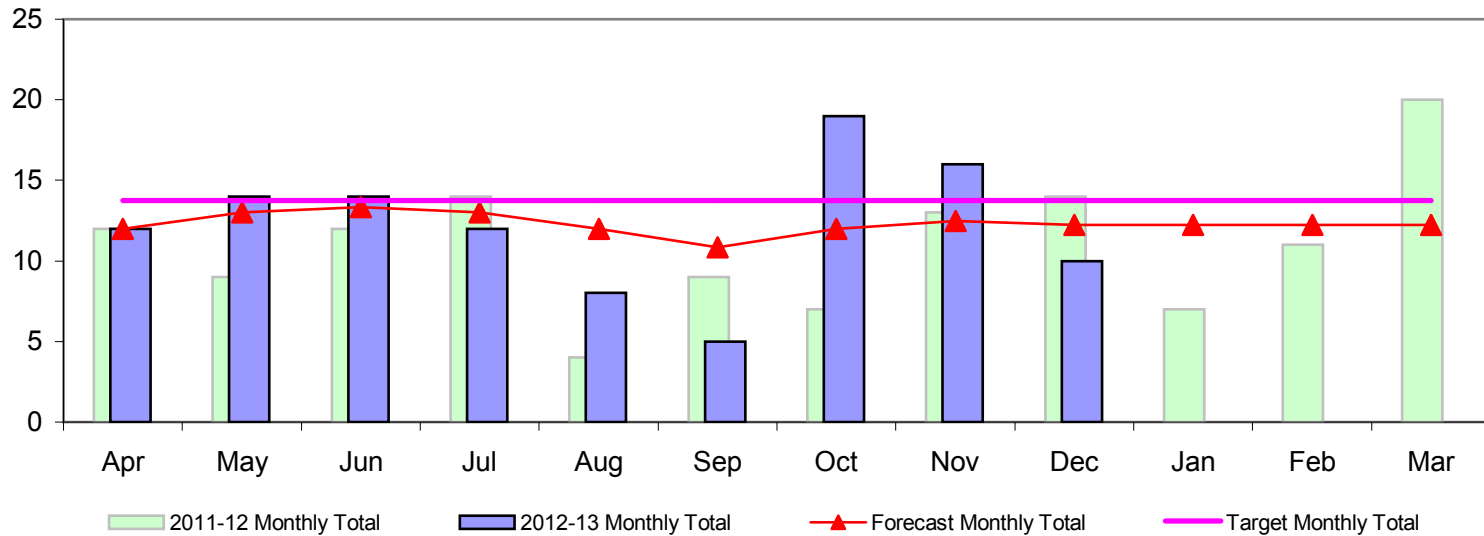
13.8

**Previous Years**

2007-08	164
2008-09	192
2009-10	174
2010-11	163
2011-12	132

**Milestone Targets**

2012-13	167
2013-14	165



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2012-13	2011-12	2010-11	2009-10
Apr	12	12	20	21
May	14	9	19	9
Jun	14	12	15	16
Jul	12	14	9	16
Aug	8	4	7	17
Sep	5	9	7	12
Oct	19	7	25	12
Nov	16	13	25	13
Dec	10	14	5	14
Jan		7	12	13
Feb		11	10	14
Mar		20	9	17

## Selby - Fraud

### Totals

**Target 2013-14**

54

**Forecast 2012-13**

**80**

**Cumulative**

60

**Target Monthly Total**

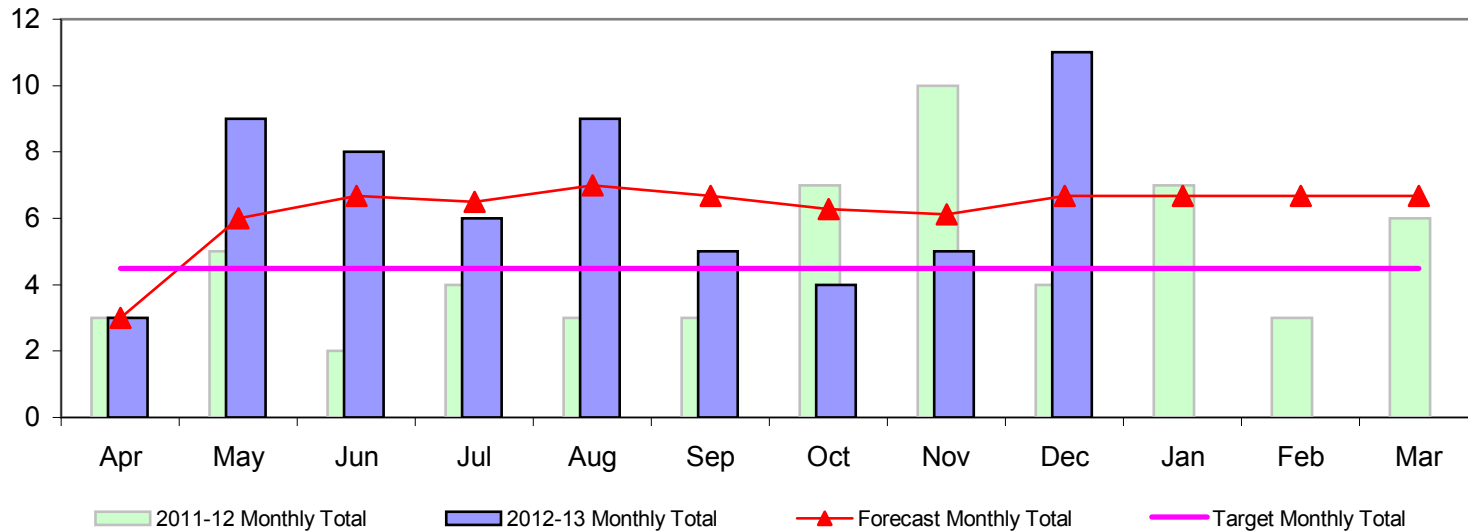
4.5

**Previous Years**

2007-08	72
2008-09	67
2009-10	57
2010-11	44
2011-12	57

**Milestone Targets**

2012-13	55
2013-14	54



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2012-13	2011-12	2010-11	2009-10
Apr	3	3	5	8
May	9	5	6	5
Jun	8	2	1	9
Jul	6	4	2	5
Aug	9	3	3	5
Sep	5	3	4	5
Oct	4	7	1	4
Nov	5	10	3	3
Dec	11	4	7	5
Jan		7	7	2
Feb		3	4	5
Mar		6	1	1

## Selby - Theft by an Employee

### Totals

**Target 2013-14**

14

**Forecast 2012-13**

9

**Cumulative**

7

**Target Monthly Total**

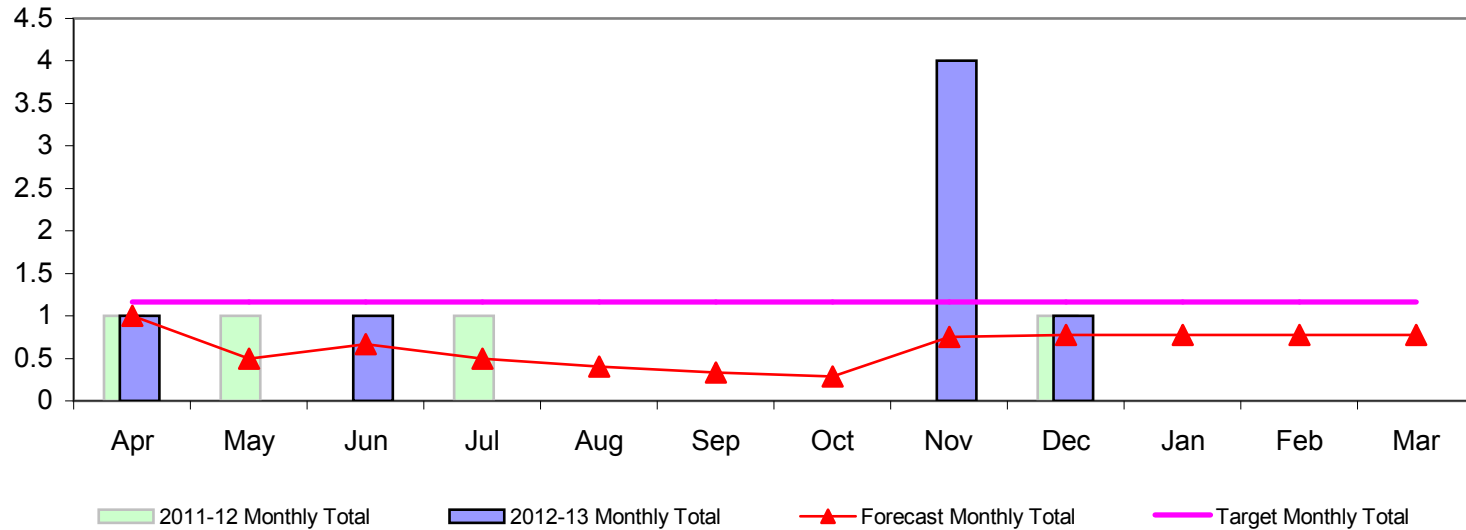
1.2

**Previous Years**

2007-08	8
2008-09	8
2009-10	15
2010-11	6
2011-12	4

**Milestone Targets**

2012-13	14
2013-14	14



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2012-13	2011-12	2010-11	2009-10
Apr	1	1	0	2
May	0	1	1	1
Jun	1	0	0	2
Jul	0	1	1	2
Aug	0	0	0	1
Sep	0	0	0	0
Oct	0	0	3	1
Nov	4	0	1	1
Dec	1	1	0	4
Jan		0	0	0
Feb		0	0	1
Mar		0	1	0

## Selby - Burglary of a Business Premise

### Totals

**Target 2013-14**

203

**Forecast 2012-13**

111

**Cumulative**

83

**Target Monthly Total**

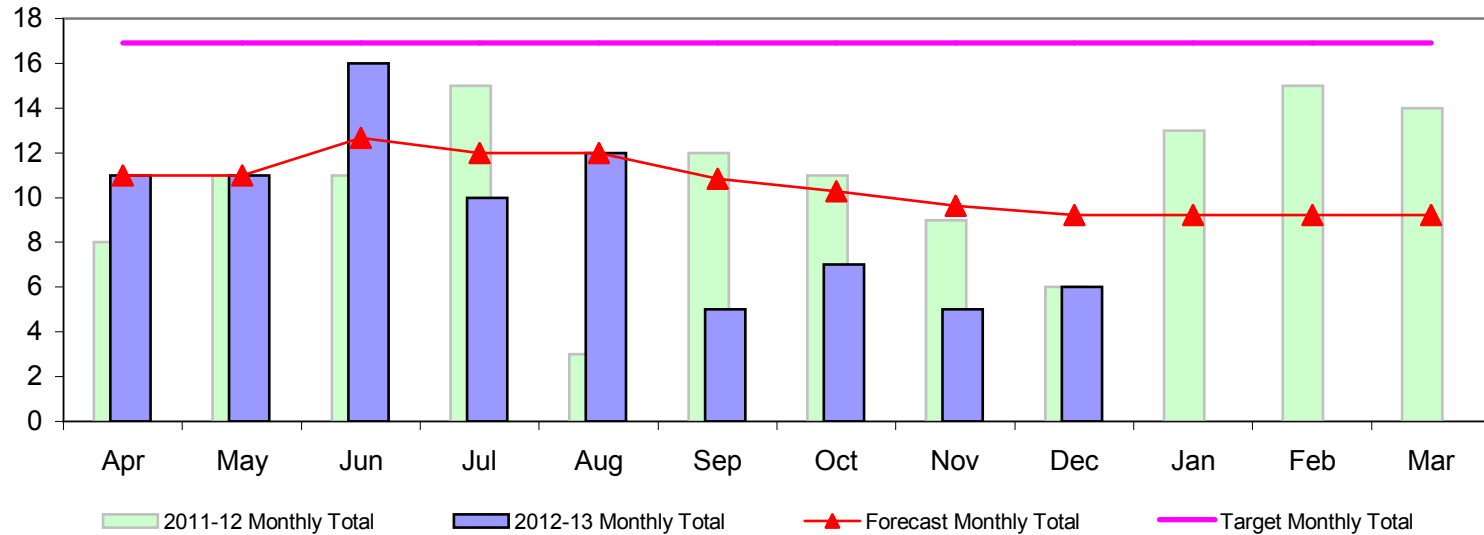
16.9

**Previous Years**

2007-08	159
2008-09	204
2009-10	142
2010-11	190
2011-12	128

**Milestone Targets**

2012-13	206
2013-14	203



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months  
(There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2012-13	2011-12	2010-11	2009-10
Apr	11	8	24	1
May	11	11	20	14
Jun	16	11	20	10
Jul	10	15	23	21
Aug	12	3	17	15
Sep	5	12	14	12
Oct	7	11	14	7
Nov	5	9	11	13
Dec	6	6	13	20
Jan		13	10	10
Feb		15	10	9
Mar		14	14	10

## Selby - Hate Crime

### Totals

**Target 2013-14**

46

**Forecast 2012-13**

19

**Cumulative**

8

**Target Monthly Total**

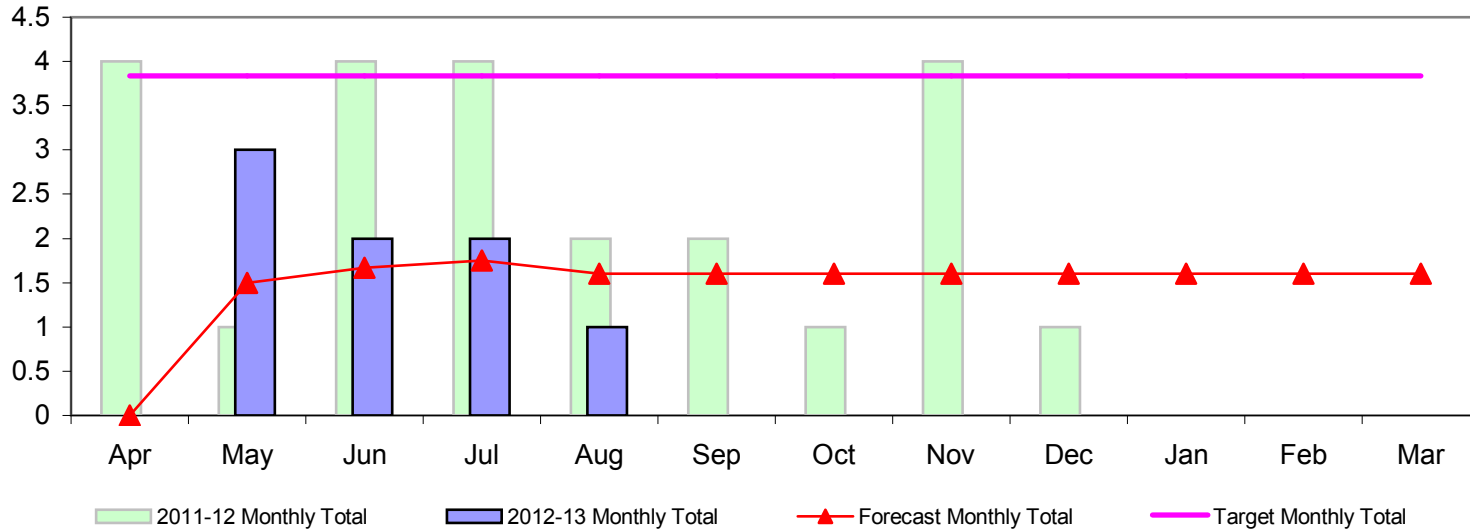
3.8

**Previous Years**

2007-08	NA
2008-09	34
2009-10	46
2010-11	31
2011-12	Tbc

**Milestone Targets**

2012-13	46
2013-14	46



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2012-13	2011-12	2010-11	2009-10
Apr	0	4	5	2
May	3	1	3	1
Jun	2	4	3	3
Jul	2	4	1	2
Aug	1	2	5	9
Sep	x	2	2	6
Oct	x	1	0	2
Nov	x	4	6	8
Dec	x	1	2	5
Jan		x	0	2
Feb		x	2	3
Mar		x	2	3

## Selby - All Crime (from IQUANTA)

### Totals

**Target 2013-14**

3529

**Forecast 2012-13**

3452

**Cumulative**

2301

**Target Monthly Total**

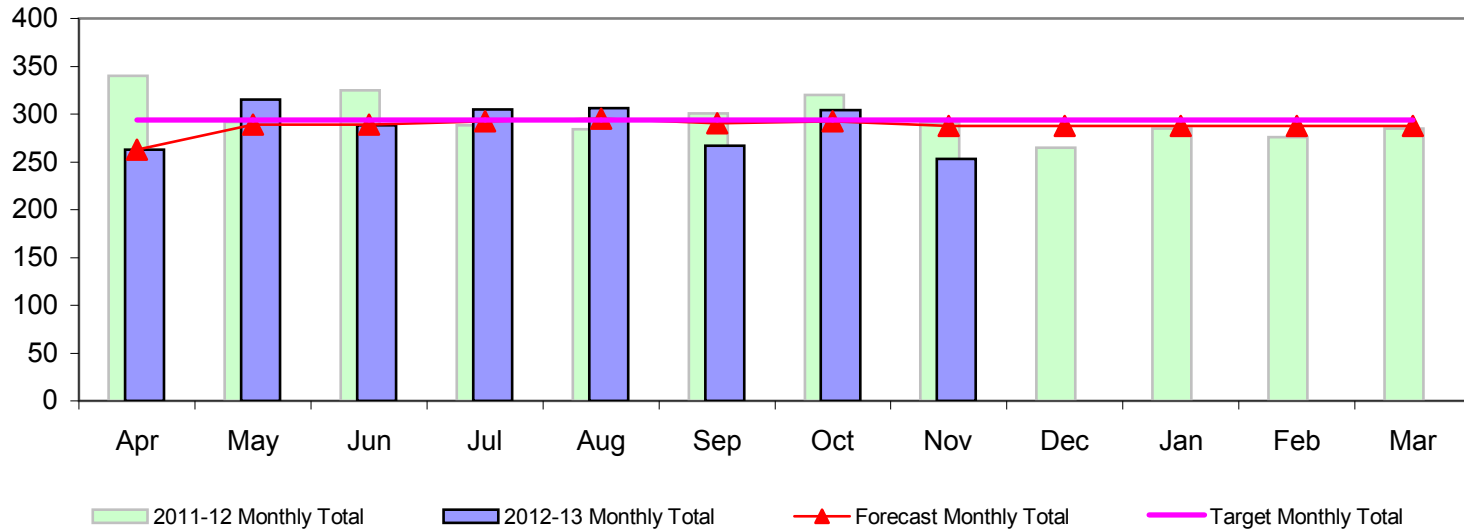
294.1

**Previous Years**

2007-08	NA
2008-09	4719
2009-10	3715
2010-11	3800
2011-12	3552

**Milestone Targets**

2012-13	3576
2013-14	3529



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

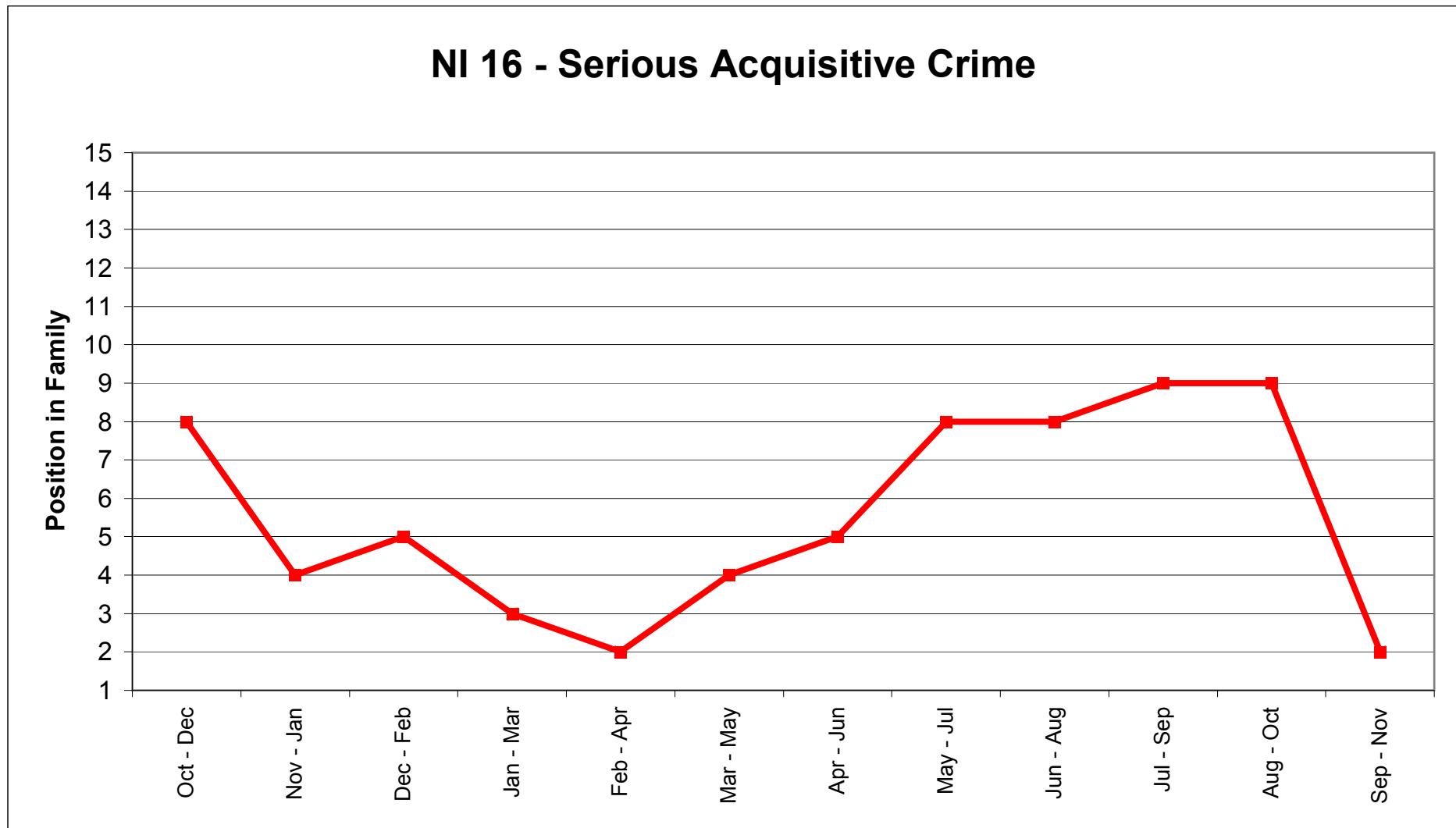
	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2012-13	2011-12	2010-11	2009-10
Apr	263	340	310	NA
May	315	292	343	NA
Jun	288	325	367	NA
Jul	305	288	325	NA
Aug	306	284	294	NA
Sep	267	301	304	NA
Oct	304	320	353	NA
Nov	253	291	366	NA
Dec	x	265	208	NA
Jan		285	316	278
Feb		276	314	254
Mar		285	300	234

## Selby CSP - Position in Family of Most Similar CSP's (from IQUANTA)

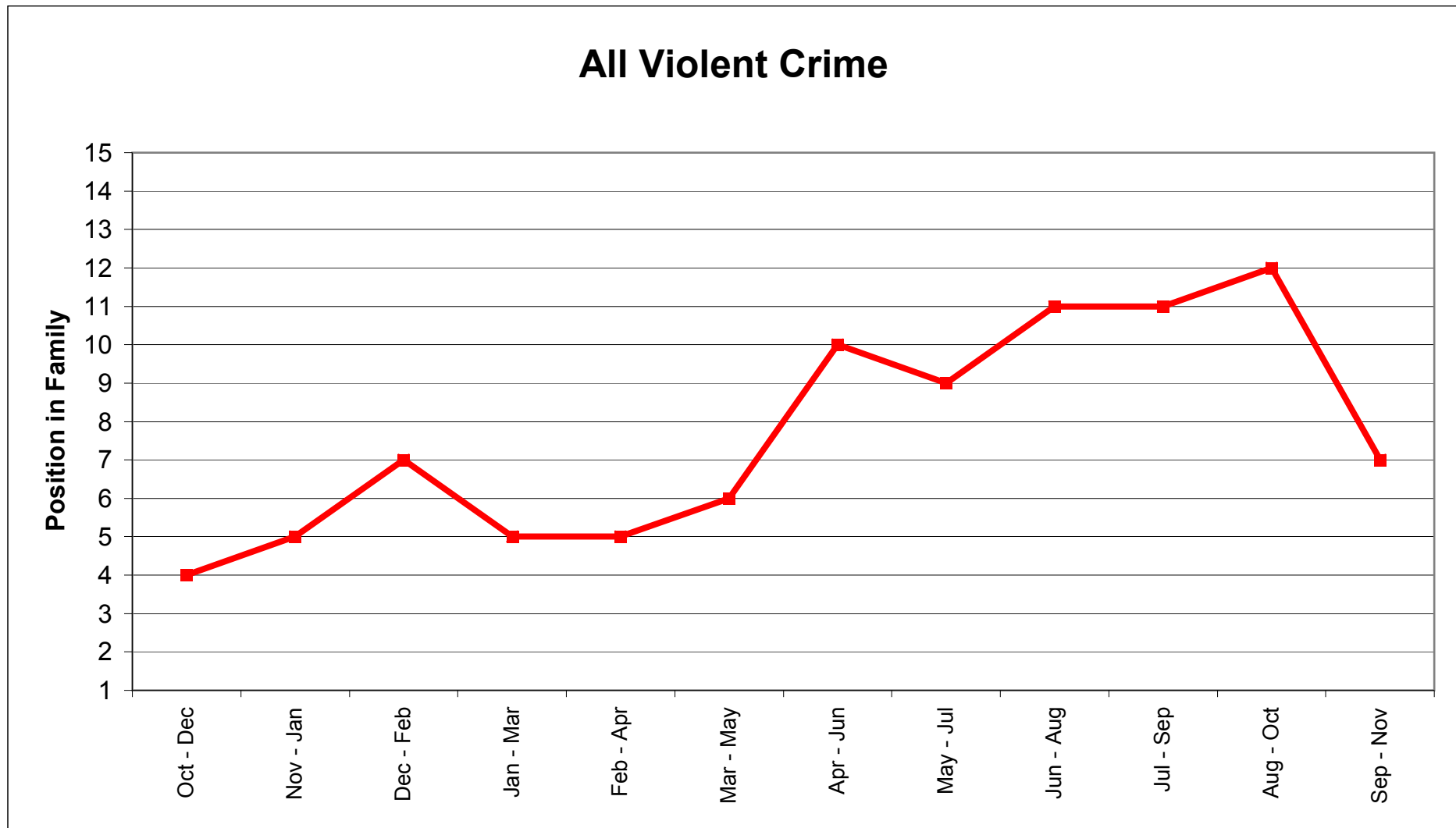
With 15 Being the Worst Performing and 1 being the Best Performing





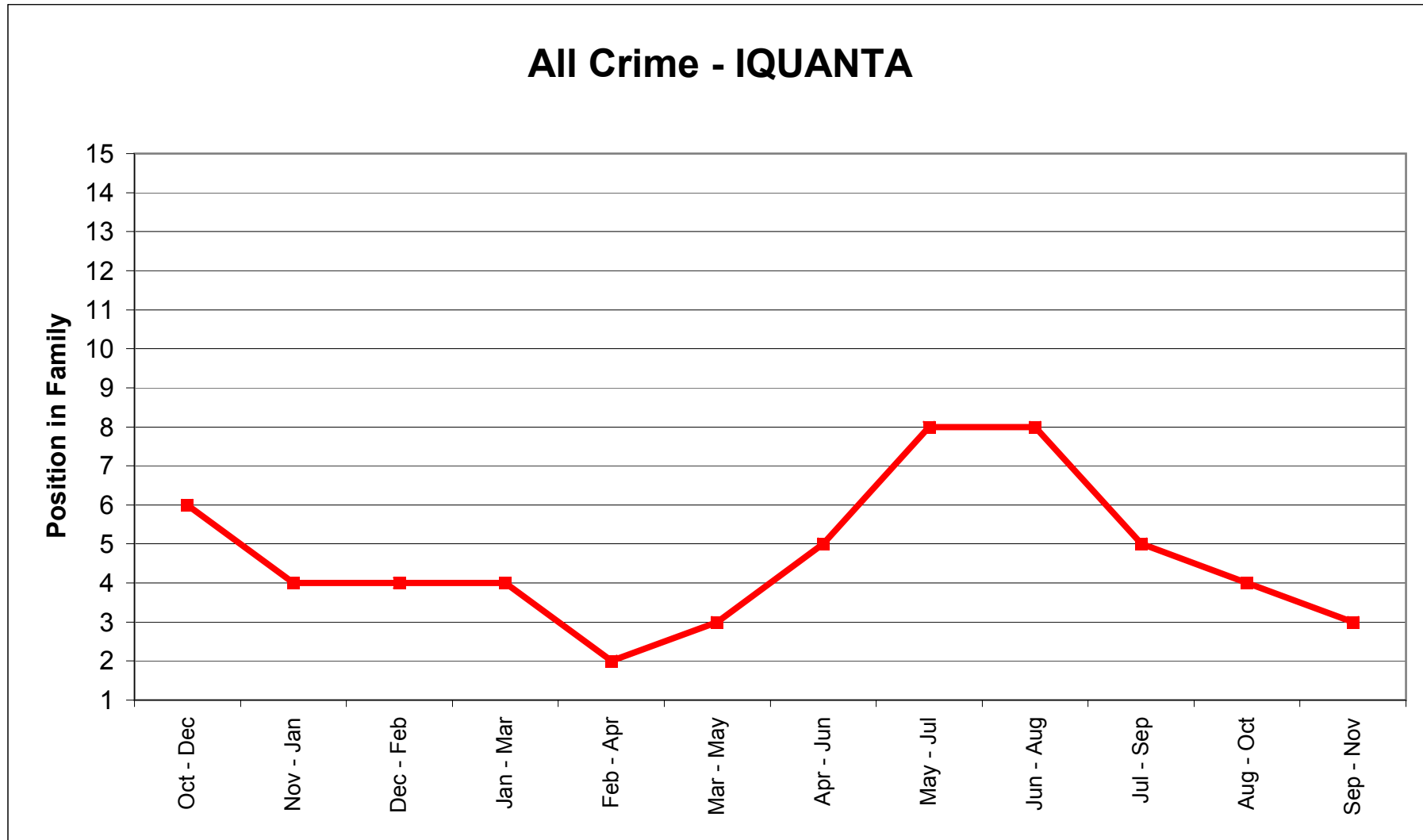
## Selby CSP - Position in Family of Most Similar CSP's (from IQUANTA)

With 15 Being the Worst Performing and 1 being the Best Performing



## Selby CSP - Position in Family of Most Similar CSP's (from IQUANTA)

With 15 Being the Worst Performing and 1 being the Best Performing



## Selby CSP - Position in Family, Other Crimes and Detections

With 15 Being the Worst Performing and 1 being the Best Performing

Position in Family of Similar CSP's	2011 and the start of 2012											
	Oct - Dec	Nov - Jan	Dec - Feb	Jan - Mar	Feb - Apr	Mar - May	Apr - Jun	May - Jul	Jun - Aug	Jul - Sep	Aug - Oct	Sep - Nov
NI 16 - Serious Aquisitive Crime	8	4	5	3	2	4	5	8	8	9	9	2
Domestic burglary	12	13	13	14	11	8	10	11	15	15	14	5
Theft from a vehicle	5	4	2	1	1	3	6	7	5	5	5	5
Theft or unauthorised taking of vehicle	8	11	7	7	7	10	8	9	11	12	10	3
Robbery of personal property	8	9	7	1	1	1	4	6	7	1	3	4
Robbery of Business Property	9	1	1	1	1	1	1	1	1	1	1	1
Burglary of a Non-Dwelling	9	10	11	11	6	5	5	12	10	6	1	1
Theft or unauthorised taking of a cycle	14	10	7	7	9	10	7	8	9	9	9	9
Criminal damage (excl. 59)	2	1	1	1	5	5	3	2	1	1	3	6
Overall Violence	4	5	7	5	5	6	10	9	11	11	12	7
Shoplifting	3	3	4	3	4	4	5	4	4	2	2	4
Fraud	6	4	2	2	2	3	3	4	4	5	7	11
All Crime	6	4	4	4	2	3	5	8	8	5	4	3

## Selby CSP - IQUANTA FAMILY

Cheshire - Vale Royal	Northamptonshire - East Northamptonshire
Derbyshire - Amber Valley	Staffordshire - Lichfield
Derbyshire - South Derbyshire	Staffordshire - Staffordshire Moorlands
Essex - Braintree	Suffolk - Babergh
Humberside - East Riding of Yorkshire	Warwickshire - North Warwickshire
Leicestershire - Melton	West Mercia - Bridgnorth
Northamptonshire - Daventry	West Mercia - Wyre Forest

**Selby CSP Partnership Board and Scrutiny Committee  
Performance Exception Report - Appendix B**

**January 2013**

**PERFORMANCE REPORT ON COMMUNITY SAFETY PLAN 2011-14**

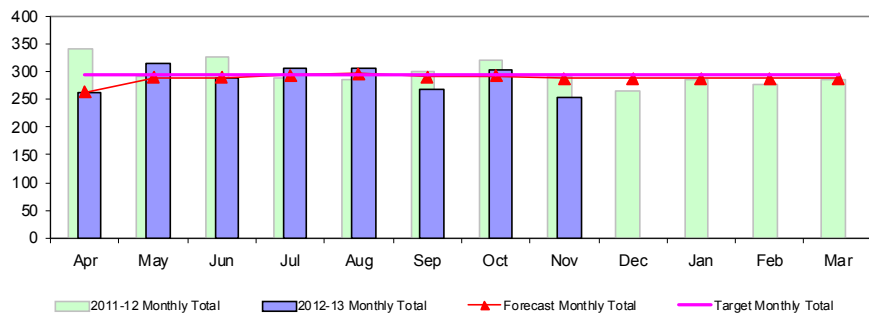
**1. Introduction and Overview**

- Data and/or update information on progress is not held by the Safer York Partnership support team for all of the indicators contained within the plan. Therefore this report does contain gaps where information is missing.
- This report will in future take the form of an exception report whereby only items which are underperforming are reported upon.
- Targets for the life of the Community Safety Plan 2011-14 have been set. No existing national indicators have been included within these targets as reporting mechanisms / data availability are still unclear at present.
- The vast majority of the national indicators, which were able to be measured, in the safer and stronger element of the Local Area Agreement are likely to come in on target, although focus seems to have shifted away from this performance management regime with fewer and fewer data sets becoming available.
- The only crime performance targets, where there was an increase in crime within the last strategy 08-09 to 10-11 were in the violent crime targets.

**Selby - All Crime (from IQUANTA)**

**Totals**

<b>Target 2013-14</b>	3529
<b>Forecast 2012-13</b>	3452
<b>Cumulative</b>	2301
<b>Target Monthly Total</b>	294.1



**Previous Years**

2007-08	NA
2008-09	4719
2009-10	3715
2010-11	3800
2011-12	3552

**Milestone Targets**

2012-13	3576
2013-14	3529

**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

- Action Needed (>120%)
- Caution (100% - 120%)
- No Action (<100%)



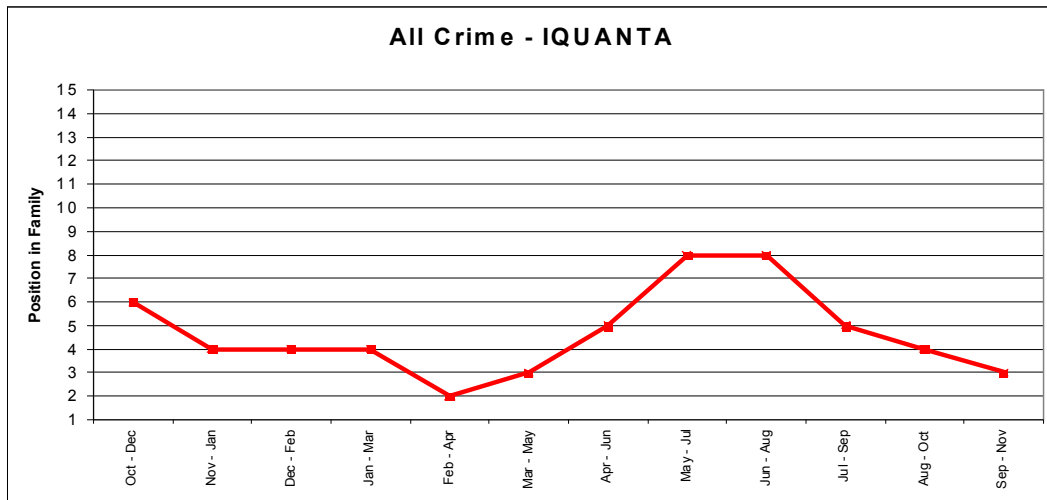
Month	2012-13	2011-12	2010-11	2009-10
Apr	263	340	310	NA
May	315	292	343	NA
Jun	288	325	367	NA
Jul	305	288	325	NA
Aug	306	284	294	NA
Sep	267	301	304	NA
Oct	304	320	353	NA
Nov	253	291	366	NA
Dec	x	265	208	NA
Jan		285	316	278
Feb		276	314	254
Mar		285	300	234

- Based on eight months crime data on Iquanta, Selby is predicted to have 100 less crimes this year compared to last year.

- Selby's position in the Iquanta family had risen during the first five months of 2012-13 but the last three months have seen Selby fall to the 3<sup>rd</sup> best performing area for total crime. Selby had been as low as 2<sup>nd</sup> position at the end of April 2012

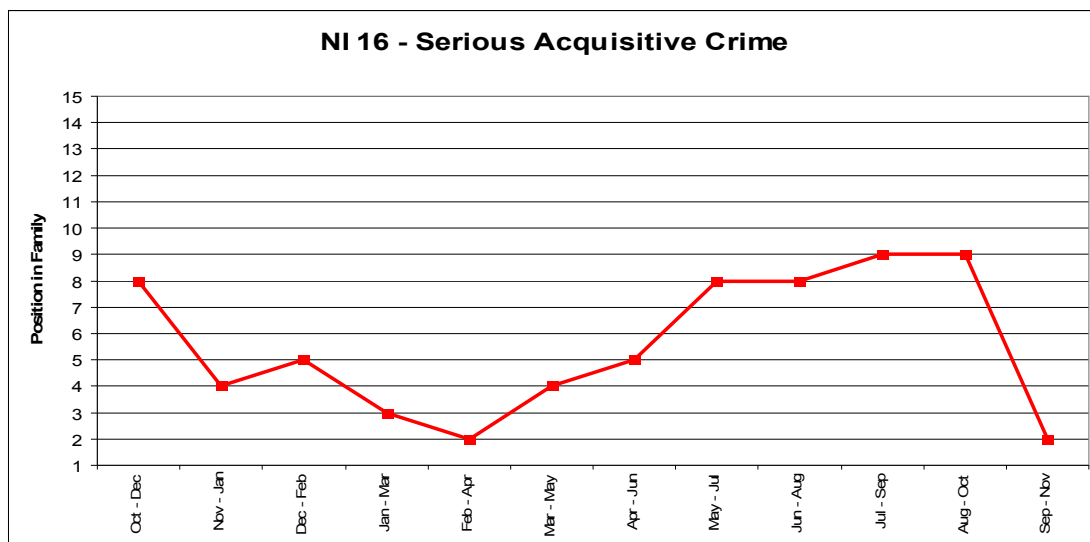
**Selby CSP - Position in Family of Most Similar CSP's (from IQUANTA)**

With 15 Being the Worst Performing and 1 being the Best Performing



**2. Acquisitive Crime Indicators**

- Levels of serious acquisitive crime are predicted to be 2% lower (12 crimes) in 2012-13 compared to 2011-12.
- Selby had risen to 8<sup>th</sup> within its Iquanta family but after three months of low levels of acquisitive crime it is now in 2<sup>nd</sup> place. Selby has always historically been in the bottom (best performing) 2 or 3 within its Iquanta family.



- Levels of theft of a motor vehicle are predicted to be 30 crimes higher, and theft from a motor vehicle, 19 crimes lower in 2012-13, compared to 2011-12.

**Selby - Theft from a vehicle (incl. attempts)**

**Totals**

**Target 2013-14**

240

**Forecast 2012-13**

269

**Cumulative**

202

**Target Monthly Total**

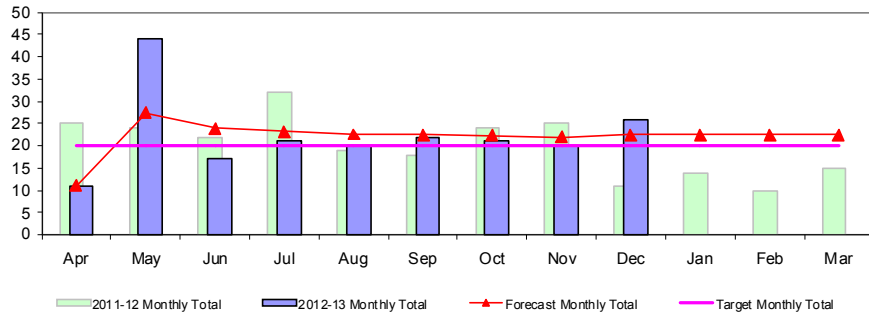
20.0

**Previous Years**

2007-08	322
2008-09	411
2009-10	267
2010-11	179
2011-12	239

**Milestone Targets**

2012-13	247
2013-14	240



The Graph shows:

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

Key:

- Action Needed (>120%)
- Caution (100% - 120%)
- No Action (<100%)



Month	2012-13	2011-12	2010-11	2009-10
Apr	11	25	6	30
May	44	24	11	27
Jun	17	22	22	31
Jul	21	32	8	22
Aug	20	19	9	12
Sep	22	18	15	18
Oct	21	24	22	30
Nov	20	25	24	25
Dec	26	11	9	21
Jan		14	12	16
Feb		10	24	20
Mar		15	17	15

- The majority of auto-crime that took place over November and December occurred on-street and in household driveways. Vehicles have been targeted for stealing of fuel and property left on show. The main hotspots during the winter period were:

- ◆ Brotherton and Fairburn
- ◆ Lorries in the Carlton Area

**Selby - Domestic burglary (incl. attempts)**

**Totals**

**Target 2013-14**

176

**Forecast 2012-13**

215

**Cumulative**

161

**Target Monthly Total**

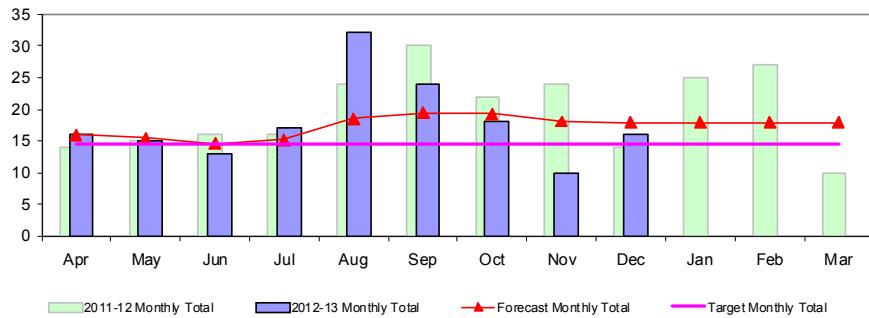
14.7

**Previous Years**

2007-08	276
2008-09	240
2009-10	195
2010-11	214
2011-12	237

**Milestone Targets**

2012-13	180
2013-14	176



The Graph shows:

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

Key:

- Action Needed (>120%)
- Caution (100% - 120%)
- No Action (<100%)



Month	2012-13	2011-12	2010-11	2009-10
Apr	16	14	13	10
May	15	15	15	17
Jun	13	16	22	15
Jul	17	16	24	15
Aug	32	24	17	16
Sep	24	30	25	13
Oct	18	22	11	21
Nov	10	24	21	25
Dec	16	14	12	19
Jan		25	17	14
Feb		27	15	19
Mar		10	22	11

- Levels of domestic burglaries are predicted to be at lower levels to last year even after the high levels which the district received over the summer months. There are still very low levels of repeat burglaries, apart from at premises where scrap metal is stolen. The villages in the vicinity of the A19 / M62 junction have

continued to be targeted with higher than expected levels over the Christmas period.

- The levels of burglary of a non-dwelling (sheds, garages, commercial) continue to fall and are predicted to be 19% lower than last year, equating to a reduction of 78 crimes.
- Levels of crimes of “Other Theft”, the crime type with the largest volume, have reduced over the first six months of the year, with a predicted 290 crimes in 2012-13 compared to 340 last year. A study of these crimes in November and December showed the following patterns;
  - ◆ At least 20% are of Metal / Scrap
  - ◆ At least 20% are phones (are these lost or stolen?)
  - ◆ At least a 15% are of wallets (are these lost or stolen?)
  - ◆ A number of thefts are of electric fencing / batteries from fields
  - ◆ A number of thefts are of fuel from storage tanks
  - ◆ There are relatively few repeat locations.
- The levels of Burglary of a Business premises (including farms) are predicted to be at similar levels to last year with 130 crimes. The majority of these burglaries are where the premises are targeted for scrap metal.
- Levels of other types of serious acquisitive crime such as Aggravated Vehicle Taking and Burglary, Robbery of Personal and Business property continue to be low.

### 3. Violent Crime Indicators

- Violent crime is predicted to be 7% higher in 2012-13 than in 2011-12 which equates to 53 crimes. However at this stage, in the financial year there have been the same amount of crimes in the first nine months as last year, and the higher prediction relates the low levels seen in February / March last year.
- Here were 76 recorded violent crimes in December, the highest monthly level for two years. Reasons for this increase were:
  - ◆ 21 crimes of violence in the Night-time economy in Selby town centre compared to a monthly average of 13 in 2012-13
  - ◆ Higher levels of Domestic violence in Selby North
- Levels of reported violent crime within Selby Town’s night-time economy is predicted to have a small increase overall in 2012-13 with 17 more crimes of violence
- Domestic violence data for the first eight months of 2012/13 is suggests that there is likely to be similar level of domestic incidents to the previous year.

Key Statistics	2012/13 Financial Year												Running Total
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
Total Domestic Incidents	68	69	60	59	70	69	84	58					537
Change on Previous Month													
Repeat Incidents	22	22	19	23	18	20	28	17					169
% Repeats	32%	32%	32%	39%	26%	29%	33%	29%					31%
Incidents involving Arrest	18	21	23	20	18	18	18	14					150
% Involving Arrest	26%	30%	38%	34%	26%	26%	21%	24%					28%
Incidents Crimed	24	24	24	21	19	23	27	19					181
% Crimed	35%	35%	40%	36%	27%	33%	32%	33%					34%
Incidents with Children Present	10	11	3	9	10	11	20	9					83
% with Children Present	15%	16%	5%	15%	14%	16%	24%	16%					15%

- The number of domestic violence Level 3 cases (highest risk) is at the same level as last year with 13% of cases being marked down as level 3.
- There have been 16 MARAC's run in the first four months of the year. 13 of these have been initial cases with 3 of them being repeats. Selby is on course in 2012-13 to have increasing levels of MARAC's for the fifth year in a row.
- The level of repeat cases (i.e. cases which have been referred back to MARAC within 12 months) has increased to 19% but this is lower than the North Yorkshire and national average of 30%.

Month	Total MARAC's	Initial	Repeat	% Repeats
2007-08	2	0	2	100.0
2008-09	10	10	0	0.0
2009-10	8	7	1	12.5
2010-11	34	28	6	17.6
2011-12	40	38	2	5.0
2012-13 to Date	16	13	3	18.8

- There have been no domestic violence murders in Selby in 2011/12 or in the first nine months of 2012-13.

#### 4. **Business Crime**

- All indicators within the business crime arena are lower than last financial year, except fraud, where there has been a small increase. This can be put down to a small increase in the number of making off without payments from garages in the Selby district.
- Of the 60 frauds that have been recorded this year, 15 have been making off from taxis, 27 making off from Filling stations and 18 have been frauds completed on individuals for property, money or services.

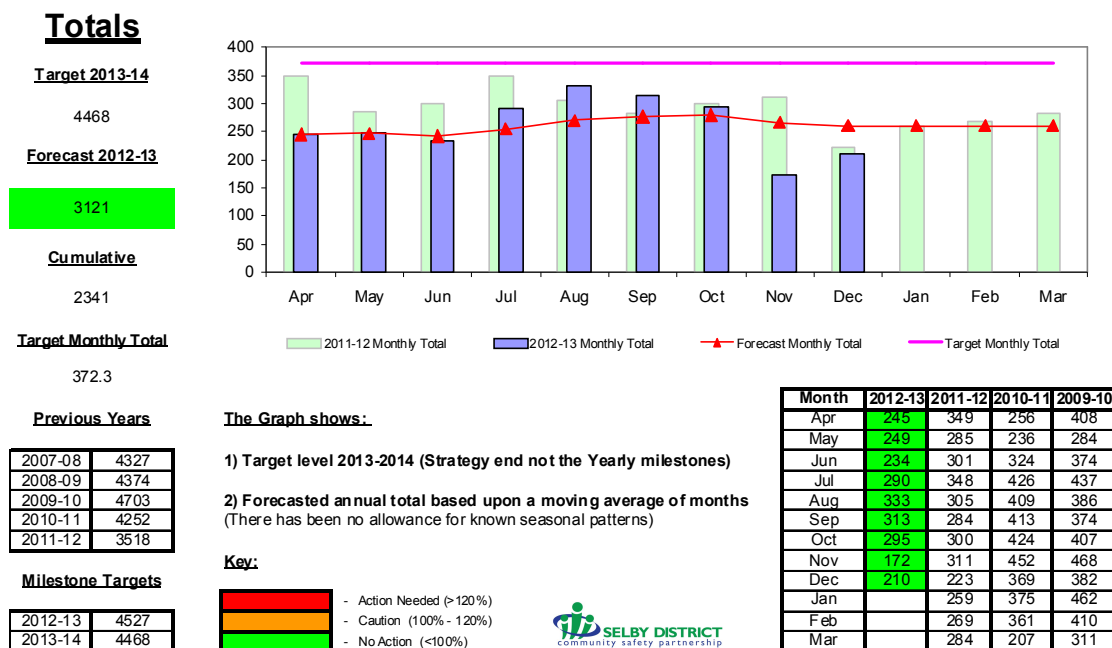


- Levels of Shoplifting continue to remain low. It is predicted that there will be 15 more cases of shoplifting in 2012-13 compared to 2011-12. The months of October have seen monthly increases in shoplifting and this is due to increases in theft of alcohol from larger supermarkets. This is a pattern that is replicated across North Yorkshire.
- There have been 47 businesses within the Selby district that have been a victim of shoplifting in the first nine months of 2012-13. Of these 24 have been a victim of on shoplifting crime, 7 have been a victim of shoplifting twice and 16 have been a victim 3 times or more.
- The following locations have had 3 or more shoplifting incidents in the last nine months;
  - B & M Bargains Selby
  - Barlby Village Barlby
  - Boots Sherburn In Elmet
  - Boots Selby
  - Co-Operative Flaxley Road
  - Co-Operative Sherburn
  - Farmfoods Ltd Selby
  - Home Bargains Selby
  - Sainsburys Selby
  - Sainsburys Tadcaster
  - Spar Stores Sherburn
  - Tesco Stores Sherburn
  - W H Smith Selby
  - Wilkinson Selby
  - Wm Morrisons Selby
  - Yorkshire Trading Company Selby

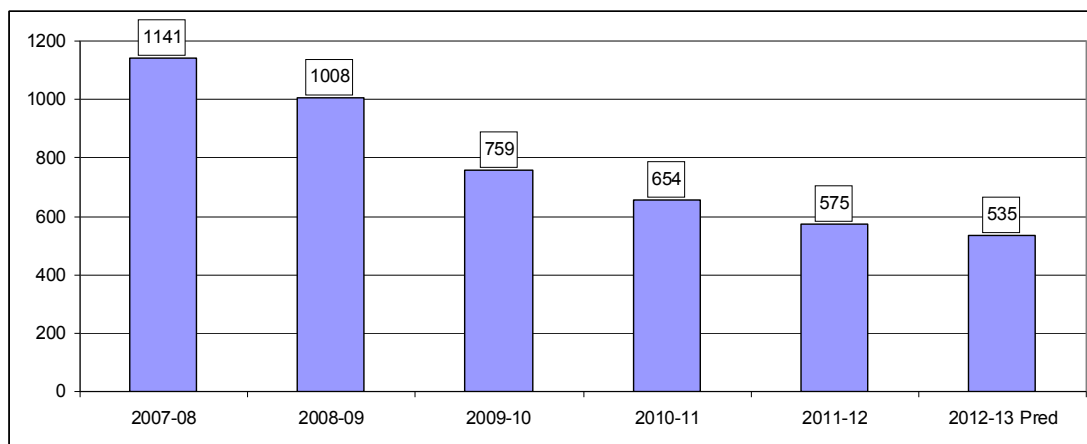
**5. Anti-Social Behaviour**

- The amount of Police recorded Anti-Social behaviour is predicted to reduce by 400 incidents in 2012-13 which would be the fourth year in a row of reduced calls for service.

**Selby - NYP Recorded ASB Calls for Service**

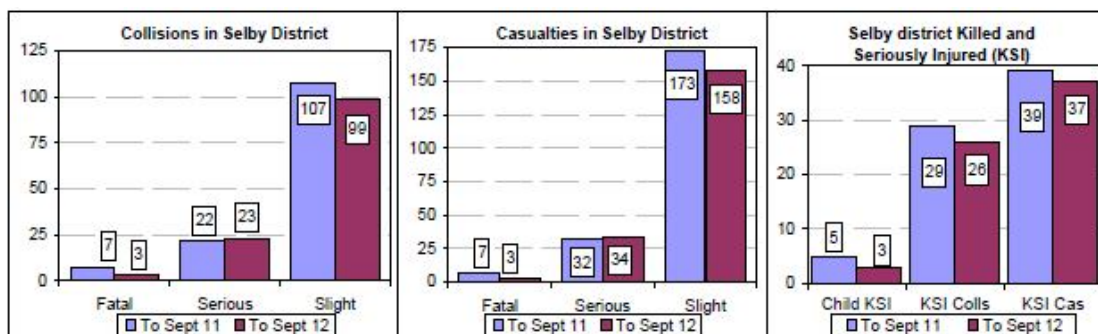


- Data received from Selby District Council indicates that the levels of calls for service and recorded forms of anti-social behaviour in 2012-13 are going to be at similar levels to 2011-12. It is predicted that there may be rises in the following areas;
  - ◆ Dogs - Fouling
  - ◆ Dogs - Nuisance
  - ◆ Fly-tipping and Rubbish
- Cases of criminal damage recorded by the Police continue to reduce in Selby.

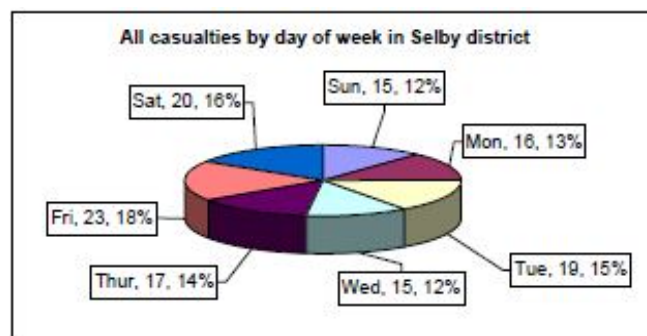


**6. Other Indicators**

- Road traffic information is available up to September 2012. Key patterns from this information show that there were four less fatal casualties and less slight casualties. This indicates that by the end of the year the overall number of KSI's (killed and seriously injured) in 2012 will mirror the trend for North Yorkshire where the numbers of KSI's have fallen for the fourth year in a row.



- Of the three fatal accidents that have occurred up to September 2012, these have all been of car users and are of various age groupings. There have been no recorded fatalities of motorcyclists up to September 2012. There are no distinct patterns of RTC's by days of the week or hours of the day in Selby district.



- There is no update on levels of hate crime since August. Work is being completed at the moment with the CTLP to finalise this information to December 2012. Levels during the first five months of 2012-13 indicate that total reported crimes and incidents are still stable in Selby district with a negligible predicted change this year.

Indicator	Type	2003/4	2004/5	2005/6	2006/7	2007/8	2008/9	2009/10	2010/11	2011/12	2012/13
Hate Crime	Out-turn	13	23	17	31	27*?	34	46	31	27	19 (est)
	Direction of Travel										

- Historically the majority of the hate crime is racial related. In 2012/13 there have been 3 racial hate crimes, with a small amount of age-related, disability and homophobic hate crimes. There have been no repeat incidents in 2012-13.

TYPE	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Running Tot
Age-related		1											1
Asylum seeker													0
Disability			1		1								2
Gender													0
Heterophobic													0
Homophobic		1	1										2
Irish travellers													0
Migrant worker													0
Racial		1		2									3
Refugee													0
Religious													0
Romany peoples													0
Transphobic													0
Vulnerable adult													0
TOTAL	0	3	2	2	1	0	0	0	0	0	0	0	8

- Hate crime is spread across the district and matches the population centres. The majority of the racial related hate crimes have occurred within the Selby South and Selby North wards.

**Report Written by:** Ian Cunningham, Senior Analyst, Safer York Partnership



**Report Reference Number: SC/12/18**

**Agenda Item No: 9**

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**To: Scrutiny Committee**

**Date: 22 January 2013**

**Author: Palbinder Mann, Democratic Services Officer**

**Lead Officer: Karen Iveson, Executive Director (S151)**

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**Title: Update Summary on Ambulance Service Provision (Covering Report)**

**Summary:**

This report provides an overview of services provided by Yorkshire Ambulance Service (YAS).

**Recommendations:**

**That the Scrutiny Committee consider the information presented and provide any views.**

**Reasons for recommendation**

**The Committee ensures it is effectively scrutinising ambulance provision in the district.**

**1. Introduction and background**

Following discussions with the Chair, specific information was requested concerning ambulance provision in the district and an update on the performance of the ambulance service.

**2. The Report**

The report from Yorkshire Ambulance Service is attached.

**3. Legal/Financial Controls and other Policy matters**

**3.1 Legal Issues**

N/A

### **3.2 Financial Issues**

N/A

### **4. Conclusion**

The Committee is asked to provide its comments on the report.

### **5. Background Documents**

N/A

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#### **Appendices:**

**Appendix A** – Report from Yorkshire Ambulance Service.



## Update Summary on Ambulance SUUervice Provision (11/01/13)

### 1. PURPOSE/AIM

- 1.1 The purpose of this report is to provide an overview of services provided by Yorkshire Ambulance Service (YAS)
- 1.2 Below can be seen a map of all ambulance stations in YAS



### 2. PERFORMANCE UPDATE

- 2.1 All ambulance services have performance targets which encompass both clinical and time recorded requirements. These are known as Ambulance Quality Indicators (AQI's) this data can be accessed by everyone at the web link below:

<http://transparency.dh.gov.uk/category/statistics/amb-quality-indicators/>

2.2 These are broken down into system indicators and also clinical indicators. System indicators measure the time records. Key ones are listed below:

	<b>AQI</b>	<b>YAS</b>	<b>North Yorks</b>
• Red 1 Calls (Life threatening) 75%		72.6%	68.7%
• Red 2 Calls (serious) 75%		75.7%	71.81

2.3 Clinical indicators are:

### AQI's North Yorks

Outcome from STEMI - Received an appropriate care bundle (CQI SQU03_05c)	April		May		June		July	
Whole care bundle administered	14	58.3%	27	79.4%	22	91.7%	22	81.5%
Total incidents	24		34		24		27	
Whole care bundle administered - national mean		<b>79.5%</b>		<b>78.8%</b>		<b>74.6%</b>		

Outcome from Stroke - Received an appropriate care bundle (CQI SQU03_06b)	April		May		June		July	
Whole care bundle administered	130	89.0%	122	93.8%	126	93.3%	116	95.9%
Total incidents	146		130		135		121	
Whole care bundle administered - national mean		<b>95.1%</b>		<b>95.3%</b>		<b>95.1%</b>		

Outcome from Cardiac Arrest - ROSC (Overall) (CQI SQU03_03)	April	May	June	July
Number where ROSC achieved	7	7	11	3
Incidents where Resus attempted	45	46	51	33
Percentage where ROSC achieved	15.6%	15.2%	21.6%	9.1%
<b>National mean</b>	<b>24.6%</b>	<b>25.0%</b>	<b>24.9%</b>	

Outcome from Cardiac Arrest - Survival to discharge (Overall) (CQI SQU03_07)	April	May	June	July
Number who Survived	2	2	5	0
Incidents where Resus Attempted	45	41	51	33
Percentage who Survived	4.4%	4.9%	9.8%	0.0%
<b>National mean</b>	<b>6.9%</b>	<b>7.3%</b>	<b>7.9%</b>	

- 2.4 The Emergency service in North Yorkshire has during 2012/13 (to Dec 12) received 69477 calls this is 5.4% over demand expectations
- 2.5 Of these calls 26281 were Red calls which is 2.2% over demand expectations.
- 2.6 The current standard in North Yorkshire is 71.59% (Jan 13) for combined red calls. In the York / Selby locality (Minster) the standard was 77.3% (Nov) which is 0.7% improvement on the same period in 2011/12
- 2.7 Below can be seen the categories calls are placed into through the use of the Advanced Medical Priority Dispatch System within the Emergency Operations Centre (EOC) this is a national set of criteria and standards followed by all ambulance services and is measured as a trust.

**R1 Patients considered immediately life-threatening**  
Response within 8 minutes at least 75% of the time

**R2 Patients considered immediately life-threatening**  
Response within 8 minutes at least 75% of the time

**G1 Patients considered serious but not life-threatening**  
Response within 20 minutes 90% of the time

**G2 Patients considered serious but not life-threatening**  
Response within 30 minutes 90% of the time

**G3 Patients considered not serious or life-threatening**  
Telephone assessment within 20 minutes

**G4 Patients considered not serious or life-threatening**  
Telephone assessment within 60 minutes

### 3. STRUCTURE & OPERATION

- 3.1 Within North Yorkshire the localities are based on areas to allow for a reasonably equitable spread of staffing levels, although Minster does have the highest numbers of staff based within 3 stations, York, Haxby and Selby at 110 front line A&E staff
- 3.2 Selby station has 2 double crewed ambulances, a response car and a small team of Emergency Care Practitioners (Paramedics with enhanced skills)
- 3.3 Once a call comes in crews are dispatched to the incident and where necessary transport, where demand allows dynamic standby systems prompt the dispatcher to move another ambulance or car into the area for cover. However the car cover usually stays within its area of operation. Demand can dictate that vehicles are moved in to support other areas



and the organisation is required to send the nearest available appropriate vehicle to any emergency call.

- 3.4 This dynamic way of working can see vehicles travel to areas outside the normal area of operation and likewise other vehicles come in. This happens on a daily basis and now that YAS is a regional service vehicles from other clinical business units regularly work in North Yorkshire and likewise North vehicles in others.
- 3.5 Selby has 2 X 24hrs ambulances with the response car working predominantly days and late shifts up until 0200hrs on Fridays and Saturdays. The ECP's working days and nights on specific shifts during the week.
- 3.6 Shift patterns are built around the requirement to hit peak demand and are reviewed regularly to ensure they meet current demand, these being changed when necessary as trends in demand change over a number of months.
- 3.7 Yorkshire Ambulance Service is split into three Clinical Business Units (CBU's) which mirror some of the old boundaries but also meet the new Local Area Team boundaries. So North Yorkshire and Hull and East Riding form one CBU, West Yorkshire forms the second and South Yorkshire the third.
- 3.8 To meet the geographical challenge and provide resilience, there are 2 Emergency Operations Centres (EOC) that manage all the call taking and dispatch for the whole of Yorkshire. One is based at Fairfield's, York which covers North Yorkshire and Hull & East Riding. The second is at Wakefield which covers West and South Yorkshire

#### **4. CLINICAL PATHWAYS**

- 4.1 YAS as do all other ambulance services have in place a number of different pathways for specific types of patient. These in place to ensure the patient received definitive care at the right place in a timely manner; this can be in an acute setting or at home.
- 4.2 All crews are able to identify the correct route once a diagnosis has been found. Good examples of this are the Trauma pathway, where the crew feeds into a co-ordinator at Wakefield the condition of a serious trauma patient and the nearest centre (Teeside – Leeds – Hull – Sheffield) is alerted and confirmation for the crew on which site to attend. Likewise utilisation of the air ambulance in such cases is another key asset
- 4.3 Crews all over the county have use of specialist Stroke units for victims of Stroke to receive thrombolysis, and units for patients suffering from Aortic Aneurysms (AAA) (both York and Hull locally) or ST Elevated Myocardial Infarction (STEMI) to Castle Hill Hull and LGI Leeds or James Cook in Teeside.

## **5. SUMMARY**

- 5.1 North Yorkshire continues to improve on its clinical standards and time standards, while some areas require more work the team looks at innovative ways in which patient care can be enhanced to meet these challenges.

Phil Bainbridge  
Head of Emergency Operations

January 2013



**Report Reference Numbe: SC/12/19**

**Agenda Item No: 10**

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**To: Scrutiny Committee**

**Date: 22 January 2013**

**Author: Richard Sunter, Lead Officer, Planning**

**Lead Officer: Richard Sunter, Lead Officer, Planning**

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**Title: The Work of the Development Management Service Detailing Activity, Performance and Workload**

**Summary:**

The Development Management Service carries out a range of duties in order to fulfil the Council's Statutory obligations under the Planning Acts, in accordance with relevant regulations, and local, regional and statutory planning policy and guidance. The aim of the service is to ensure that the development process is effectively managed so as to foster and facilitate sustainable development for the benefit of the economy and community well being whilst protecting the environment.

**Recommendations:**

To note the information contained in the report.

**Reasons for recommendation**

To ensure that the service is transparent and accountable.

**1. Introduction and Background**

1.1 The purpose of the planning system is to contribute to the achievement of sustainable development (National Planning Policy Framework, 2012). Sustainable development has three dimensions, these being of an economic, social and environmental nature. These roles should not be undertaken in isolation, because they are mutually dependent.

1.2 Notwithstanding the above the administration of planning functions is set in a series of Planning Acts and regulations which set out the manner and procedures for the validation, advertising, processing and determination of applications and any subsequent appeals.

- 1.3 Planning law also requires that applications for planning permission must be determined in accordance with the development plan, unless material considerations indicate otherwise.
- 1.4 Within the planning system there is an expectation that the planning authority will work with applicants and stakeholders to ensure the positive outcome, where achievable, of any applications submitted. In addition the NPPF has introduced a presumption in favour of sustainable development.
- 1.5 The nature of the issues involved in town and country planning can be diverse, complex and of a technical nature, ranging from highway and aviation safety, ecology, cultural heritage, education to affordable housing and retail considerations. As a direct consequence many applications require the input of specialists, either provided within the authority or more usually by outside agencies such as North Yorkshire Highways, the Environment Agency, Natural England and district Valuer.
- 1.6 In addition to the above the service has to manage its limited resources to ensure that costs are kept to a minimum, whilst ensuring that planning applications are dealt with in a timely manner and that the appropriate bodies and the community are appropriately consulted.
- 1.7 This reports outlines and analyses key work undertaken by the service.

## **2. The Report**

- 2.1 The main work of the service is in relation to the processing of planning applications. This includes full applications, outline applications and reserved matters applications and work arising from preapplication discussions prior to such applications being submitted and work arising from appeals as a result of refusal of applications or the discharge of conditions pursuant to approvals.
- 2.2 In addition to the above there is a wide range of other types of applications, which although not planning applications, fall under the control of the planning acts. These include applications for works to trees protected under Tree preservation Orders, Conservation Area Consents, notifications for works to trees in conservation areas, listed building consents, prior approvals for agricultural and telecommunication and demolitions, advertisement consents.
- 2.3 The service also acts as a consultee to County applications, undertakes work for applications determined by the Department for Climate Change (DECC), gives advice as to whether planning permission is required and other sundry activities for which it does not attract a fee.

## 2.4 Number of Applications

- 2.4.1 An analysis of the trend of applications received per calendar year is provided in Table 1. This shows that during the economic boom of the early half of the 2000s the number of applications received by the local planning authority was generally between 1500 to 1600. The average number of applications received per calendar year for the whole period was 1383.
- 2.4.2 The table also shows that since 2004 the number of applications received has declined due to a combination of the economic conditions and revision of the General Permitted Development Order to extend the permitted development rights. The low point in number of applications received was in 2009 when the full effects of the recession were being experienced by the development industry. Since then the number of applications has begun to increase as confidence within the housing sector has improved. This is evidenced by the relatively high number of larger housing schemes that have been submitted, particularly in 2012. Notwithstanding this there has been a slight dip in the number of applications received during the 2012 calendar year.
- 2.4.3 The revision of the General Permitted Development Order (GPDO) has effectively reduced the number of situations whereby development requires the express approval of the local planning authority.
- 2.4.3 The result of the above is that in 2012 the local planning authority received 191 applications less than the average, equating to 16 fewer applications received per month.

**Table 1: Analysis of the Total Number of Applications Received per Calendar Year (2004-2012)**

Year	Number of Applications Received	Number of Applications Received +/- Average
2004	1687	+304
2005	1499	+116
2006	1581	+198
2007	1494	+111
2008	1315	-68
2009	1118	-265
2010	1328	-55
2011	1241	-142
2012	1192	-191
<b>Average</b>	<b>1383</b>	

- 2.4.4 The above figures do not include the full caseload dealt with by the Development Management Service which also includes a substantial body of 'pre-application advice' or 'permitted development' enquiries.

The revisions in the GDPO has stimulated increased awareness of the need to record whether or not works are permitted development ( as purchasers often need to know this when they are wishing to buy properties). Furthermore there is greater realisation of the need to obtain pre-application advice. The service has responded by substantially improving its offer, although at a fee. Therefore during 2012 the service dealt with 569 pre-application enquiries and 250 permitted development enquiries, bringing the total case load to 2011 cases.

2.4.5 Curiously, although the number of applications received has dipped during the calendar year the fees received during the 2012/13 financial year have been relatively high. These are shown in Table 2. At the end of December the total fees collected stood at £460,475. Given that the financial year still has 3 months left to run, statistical forecast would indicate a total for the year of approximately £614K.

**Table 2: Analysis of Fees Received by Financial Year (2006/2007 to 2011/12)**

<b>Date</b>	<b>Fee</b>
2006/2007	£552,166
2007/2008	£544,201
2008/2009	£383,665
2009/2010	£571,837
2010/2011	.
2011/2012	£460,475 (to end of Dec) (estimated £613,966 for full year)
<b>Total</b>	<b>£2,885,674</b>
<b>Average</b>	<b>£480,945</b>

2.4.6 The reasons for the high level of fees received is that although application numbers are down overall, the number of larger schemes has increased significantly. This is partly as a result of developer confidence, partly due to the release of phase 2 housing sites and partly due to the 15% increase in fees brought in November. Examples of larger schemes received include Olympia Park, Sherburn Phase 2, Mill lane (Tadcaster) and the Thorpe Willoughby Phase 2 site.

2.4.7 Table 3 shows the variation in the number of applications received per month throughout 2012. The number appears to be relatively stable with little perceivable trend.

**Table 3: The Variation in the Number of Applications Received Per Month throughout 2012.**

<b>Month</b>	<b>Number of applications Received</b>
12/01	104
12/02	114
12/03	121
12/04	95
12/05	121
12/06	86
12/07	96
12/08	93
12/09	86
12/10	100
12/11	117
12/12	59
<b>Average</b>	<b>99</b>

## **2.5 Length of Time Taken to Approve Applications**

- 2.5.1 National indicators are that ‘minor’ and ‘other’ (e.g. changes of use etc) types of applications should be processed within 8 weeks and that major applications should be processed within 12 weeks. However the performance indicator for Access Selby is that 70% of all delegated applications will be determined within time.
- 2.5.2 It has not been possible to obtain robust data showing the length of time it has taken to approve applications. However Table 4 provides the data showing trends in the performance of the service during the period April to December 2012.
- 2.5.3 In March 2012 the Government published the National Planning Policy Framework, which came into force with immediate effect. The framework in some respects had a radical impact on the approach to planning applications and engendered a debate about the weight to be given to both the existing Local Plan policies and those policies within the emerging Core Strategy. In the difficult period that followed few applications were determined resulting in a substantial back log.
- 2.5.4 The problem was further exacerbated by several periods of illness.
- 2.5.5 Nevertheless throughout May and June plans were formulated to put together a recovery plan. This initially identified 60 applications which constituted a ‘designated’ backlog. The applications were to be outsourced to Capita Symmonds as a temporary time limited measure. However, officers themselves were able to make significant in-roads into the back log resulting in only 46 applications being forwarded to the consultants.

- 2.5.6 The designated backlog applications still required outstanding issues and therefore could not be determined immediately and as a consequence the impact of the recovery plan was not immediately noticeable. Applications to be determined by Planning Committee were prioritised. Given that these were committee decisions their determination did not have any impact on the performance of the service in respect of its performance indicator.
- 2.5.7 However the applications to be determined under delegated powers were substantially dealt with in December. Despite clearing the backlog the team has also managed to maintain its position in respect of the yearly figures to date with 356 applications being determined within time out of a total of 497 applications which equates to 71.63%.
- 2.5.8 The backlog has now all but been dealt with and as such it is considered that it will no longer pose a significant issue. With no significant designated backlog to deal with it is forecast that for the remainder of the year the monthly performance will be approximately 80%.
- 2.5.9 It is forecast that the team will continue to build from the firm base that it now has to exceed the 70% target for year 2 (2011/12) and to be on course for attaining the 80% target for the commencement of year 3 (2012/13) of the Business Plan.
- 2.5.10 It is also reported that the team now has a full compliment of staff.

**Table 4: Analysis of Applications Approved Under Delegated Powers April 2012 to December 2012**

	<b>Minors In Time</b>	<b>Minors Out Of Time</b>	<b>Majors In Time</b>	<b>Majors Out Of Time</b>	<b>% in time</b>
Apr-12	7	11	0	0	38.89%
May-12	38	35	0	0	52.05%
Jun-12	43	14	2	0	76.27%
Jul-12	54	22	0	1	70.13%
Aug-12	61	16	0	0	79.22%
Sep-12	37	9	0	0	80.43%
Oct-12	42	12	1	0	78.18%
Nov-12	33	8	0	0	80.49%
Dec-12	38	13	0	0	74.51%
<b>Total</b>	<b>353</b>	<b>140</b>	<b>3</b>	<b>1</b>	

## **2.6 Appeals**

- 2.6.1 A total of 20 appeals have been lodged this year of which 14 have been determined by the Planning Inspectorate. The success rate has been 50%. As can be seen that compared to the number of applications received only a very few (4%) result in an appeal.



**Table 5: Analysis of Appeals in 2012**

<b>Month</b>	<b>Appeals Allowed</b>	<b>Appeals Withdrawn</b>	<b>Appeal dismissed</b>	<b>Appeals Lodged (undetermined)</b>	<b>Grand Total</b>
<b>Total</b>	7	1	7	5	20

## **2.7 Customer Satisfaction**

- 2.71 Customer satisfaction is measured corporately. No specific data exists for the Development Management Service as it is measured collectively with other service data.

## **2.8 Consultation with Parish/ Town Councils**

- 2.8.1 The Council consults the majority of parish councils with paper copies. All of the parish councils were asked a few years ago if they wanted to be consulted electronically but at the moment only 4 - Church Fenton, Hensall, Newton Kyme and West Haddlesey are consulted electronically.

## **3. Legal/Financial Controls and Other Policy Matters**

The service operates within the Access Selby cost envelope and specification of the service agreement (Access Selby and Selby District Council). It also operates in accordance with the Council's policies.

### **3.1 Financial Issues**

Failure to work within the framework provided by policy, legislation and guidance could result in decision being challenged by appeal or judicial review and costs awarded against the Council. Such costs can be substantial.

## **4. Conclusion**

Despite set backs due to the introduction of the NPPF the recovery plan has put the service back on track and in a comfortable position to meet its performance target for 2012/13. Although the number of planning applications has dipped the level of fees has been relatively high due to the increase in the number of major applications received.

## **5. Background Documents**

None.

**Contact Officer: Richard Sunter**

**Appendices:**

None.

**To:** Scrutiny Committee  
**Date:** 22 January 2013  
**Author:** Palbinder Mann, Democratic Services Officer  
**Lead Officer:** Karen Iveson, Executive Director (S151)

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**Title: Scrutiny Development Workshop**

**Summary:**

This report summarises the comments made by the Scrutiny Committee Members at the Scrutiny Development Workshop on Tuesday 23 October 2012.

**Recommendations:**

- i) That the Committee receive and note the report.
- ii) That the Committee select some of the ideas listed under 2.5.1 and raised at the meeting for incorporation into the work programme for 2013/14.
- iii) That there be an evaluation of the pilot Task and Finish Group reviewing National Non-Domestic Rates Discretionary Relief following its completion.
- iv) That the Committee give thought to some of the ideas listed in the report for creating an effective relationship with the Executive.
- v) That the Committee select a date for when the second development workshop can be held.

**Reasons for recommendation**

To ensure scrutiny at Selby District Council is robust and is effectively having an influence on policy and performance and is holding the Executive to account.

**1. Introduction and background**

- 1.1 A report was submitted to Council via the Executive following the submission of a Notice of Motion to Council relating to the operation of the Scrutiny function.

1.2 The report was agreed at Council and was discussed at the Scrutiny Committee meeting on 25 September where the Committee decided to discuss how to take forward the issues identified at their next meeting on 23 October 2012. This meeting was conducted in the style of a Scrutiny Development Workshop and this report presents the output of that workshop session.

## **2. The Report**

2.1 The Committee conducted the Scrutiny Development Workshop by breaking off into two smaller groups to discuss the following points which were identified in the report which went to Council:

- The creation of a functional and meaningful work programme.
- Building a relationship with the Executive.
- The use of Task and Finish groups to extend resource and effectiveness.

2.2 The key themes from the sessions were:

### **The creation of a functional and meaningful work programme**

2.3 Group members were keen to achieve a varied work programme with opportunity given for the committee as a whole to suggest issues and ideas but crucially, that topics should be important to the Council and citizens. Suggestions include:

- Routine review of the Executive's Forward Plan would allow topical issues to be identified and timed to allow meaningful input from scrutiny. And routine liaison with CEF chairs would ensure topical issues.
- Liaison with the Community Engagement Forums on issues which impact on residents.
- Opportunity for ward issues to be discussed particularly where they could affect other residents in the district.
- Further developing the relationship between the other Scrutiny functions at the Council (Policy Review and Audit) to help co-ordinate work programming where there are overlapping issues.
- A simple checklist approach is suggested as a way of ensuring work programme topics are focussed.

2.4 It was also felt that there needed to be scope within the programme to allow for changes as needs arise and if necessary, more use could be made of the additional meetings already identified in the committee calendar.

- 2.5 And finally the on-going challenge of heavy agendas can work against in-depth scrutiny and members' views are sought on 'information only' items circulated separately via a regular scrutiny update.

### **Building a relationship with the Executive**

- 2.6 The group agreed that developing the relationship with the Executive was important to effective scrutiny and was supportive of the improvements made to the call-in procedure. The group welcomed the attendance of Executive members at scrutiny meetings to hear first hand of the issues they were involved with and to provide an opportunity for further questions, and would like to see this, in some form, as a regular feature of future meetings.
- 2.7 On this theme there may be the potential for, 'shadow members' from the Scrutiny Committee to liaise with specific Executive Members in an informal setting to foster closer working relationships on an individual basis.
- 2.8 It has also been suggested, that it may be possible for the Chair of the Scrutiny Committee or other Scrutiny Members to attend informal discussions with the Executive.
- 2.9 To further develop the relationship, the Committee may wish to consider developing a Scrutiny Protocol setting out how the Scrutiny Committee will function and also covering how the relationship with the Executive will operate. This approach has been used in other authorities. Whilst this would require agreement from both parties, some of the ideas contained in a protocol could include:
- How the Executive and Scrutiny committee will communicate;
  - How the Task and Finish Group recommendations will be dealt with and responded to by the Executive;
  - How information will be fed back by the Executive to the Scrutiny Committee.

### **The use of Task and Finish groups to extend resource and effectiveness**

- 2.10 The group was keen to explore the potential for Task and Finish groups to provide the opportunity to study topics in more detail. The group decided to use a pilot on National Non-Domestic Rates Discretionary Relief, to take this work forward. The learning from the pilot will then be used to assess the impact of Task and Finish Groups on effective scrutiny and help to shape future work programming.

- 2.11 As part of the review of the pilot, guidelines on the operation for the Task and Finish group will be developed to allow a robust and consistent approach for any future reviews.
- 2.12 A second development workshop will be organised in the new year to discuss the other issues raised in the Scrutiny report to Council.

### **3. Legal/Financial Controls and other Policy matters**

#### **3.1 Legal Issues**

Depending on the options chosen by the Committee, there may have to be amendments to the Council's Constitution which will need to be approved at a meeting of Full Council.

#### **3.2 Financial Issues**

There will be resource implications if the Committee decide to have extra Committee meetings or additional Task and Finish reviews. There may also be resource implications if the Committee decide to work jointly with other authorities.

### **4. Conclusion**

- 4.1 The Committee needs to discuss and identify a way forward to the issues raised to ensure scrutiny is operating effectively and efficiently.

### **5. Background Documents**

Scrutiny Development Workshop Notes

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*ex 2207*

**Appendices:**

## **Scrutiny Development Workshop – Tuesday 23 October 2012**

Present: Councillors R Price (Chair), I Chilvers, M Dyson, M Hobson, D Mackay, C Pearson.

Officers: Karen Iveson, Executive Director (S151) and Palbinder Mann, Democratic Services Officer

The Scrutiny Committee broke into two groups and discussed the following topics arising from the report on Scrutiny which had gone to Council.

### **The creation of a functional and meaningful work programme**

Councillors suggested the following ideas:

- Issues from our own patch via public concerns.
- Proactive follow up of issues raised during meetings.
- Topics suggested from other Councillors, agencies and the Executive.
- Replies to previous concerns.
- Flexibility to bring up new relevant issues.
- Speciality speakers e.g Flooding – Environment Agency, Enterprise, Wigan Leisure, Access Selby.
- More prior information required from Executive.
- Work of the Council Executive.
- Topics which have an effect on the public e.g recycling, planning.
- Manageable topics chosen with the appropriate data available.
- Possible reduction in Council Members as a topic
- A flexible schedule is needed with topics which add value.
- Suggestions for topics including those for Task and Finish Groups:
  - Health
  - Access
  - Executive
  - Environment
  - Events
  - Civic Centre
  - Highways
  - Flytipping

### **Building a relationship with the Executive**

- Call In vastly improved.
- Invite individual Executive Members to the Committee on their specific topics.
- Prior information to discuss Executive Forward Plan.
- Improve reaction from Executive Members i.e. more information regarding decisions.
- Attendance by Executive Members at Scrutiny meetings.
- More information needed from Executive Members.
- Currently the Executive is only part responsive.

- There needs to be two way traffic between Overview and Scrutiny and the Executive.
- More clarity on engaging with the Executive.
- A more general consensus with the Executive.
- More accountability from the Executive.
- There needs to be two way thoughts between Scrutiny and the Executive and a build up of healthy friction.
- Scrutiny needs to be a critical friend to the Executive.

### **The use of Task and Finish groups to extend resource and effectiveness**

- Finding a worthy topic of benefit to all concerned.
- Needs to be better conclusive dialogue from the Executive.
- Possibility of working with other relevant groups.
- There needs to be an improvement of time limit/reply.
- Possibility of other Councillors not on the Committee and Executive Members being involved.
- Officers support and information needed e.g officers with specialist knowledge for specific issues.
- The groups need to be Member led.
- A recommendation that the size of the group be three.
- The topic chosen for the task and finish group needs to be manageable.
- There needs to be sufficient organisation of the review.
- The review needs to have a skill mix and interest in the topic chosen.
- Possibility of the involvement of witnesses.
- There needs to be a process of gathering data.
- The review topic chosen needs to have a definition, objectives, guidance and a time limit.

### **National Non-Domestic Rates**

- Discretionary relief.
- Fairness and importance to community.
- Look at areas the Council can have influence over.
- Aims when looking at this topic could include:
  - Proposals for Discretionary Rates policy.
  - Criteria/Formula.
  - Community Impact.
  - Communication of Policy.
  - Financial Consequences for the Council
- Possible completion date of 31 March 2013.



## **Key Themes Identified**

- A flexible work programme is needed with topics selected through different methods.
- Task and Finish groups are an option to study topics in more detail.
- There needs to be a better relationship with the Executive with improved communication and sharing of information.
- There is acknowledgement that the Call-In procedure has improved.
- Speciality speakers from external agencies and groups should be invited depending on the topic being discussed.
- There needs to be proactive follow up from issues raised at Scrutiny Committee meetings.

**Report Reference Number: SC/12/21**

**Agenda Item No: 12**

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**To:** Scrutiny Committee  
**Date:** 22 January 2013  
**Author:** Palbinder Mann, Democratic Services Officer  
**Lead Officer:** Karen Iveson, Executive Director (S151)

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**Title:** Draft Scrutiny Committee Work Programme 2013/14

**Summary:** The report provides a draft work programme for Scrutiny Committee for the 2013/14 municipal year. The Committee is asked to suggest further topics for inclusion and approve the work programme.

**Recommendation:**

**That Councillors use the attached information to develop its work programme.**

**Reasons for recommendation**

**That the Committee ensures the contribution of scrutiny is effective in support of service improvement and delivery against district wide and Council priorities.**

**1. Introduction and background**

- 1.1** The Constitution states that 'Overview and Scrutiny Committee must formulate a work programme setting out their planned work for the year ahead'. It also states that Scrutiny Committee must consult with the Executive, before presenting its Work Programme to Council. The Work Programme is scheduled for the Executive in April 2012 and then to be approved by Council in the same month.
- 1.2** This report provides the Scrutiny Committee with a draft Work Programme covering the period 2013/14 for approval (Appendix A).

**2. The Report**

- 2.1** Councillors are reminded that the role of Scrutiny Committee is to implement an annual work programme which effectively scrutinises the decisions, actions and performance of the Council, those of its partner organisations and agencies delivering services within Selby District.

- 2.2** The Work Programme deals with the four scheduled meetings of the committee. The provisional meetings scheduled will only be held should an item have been 'called in' or should the Committee decide there is an urgent issue which needs discussing. There is a fifth meeting scheduled, date to be confirmed, where the Local MP is invited to attend a question and answer session.
- 2.3** The Work Programme has been developed by officers to include areas of service delivery that councillors may wish to scrutinise. Performance information has been scheduled for each meeting along with the opportunity to examine a particular aspect of Access Selby Service Provision. There are also opportunities to discuss with partners the service they provide for the residents of Selby District.
- 2.4** A key aspect of the work programme is that it should be owned and developed by councillors. The ideas put forward by officers represent a suggested way forward, but it is important that the Committee give input to the work programme.
- 2.5** Councillors may wish to supplement the four meetings per year with an additional Task and Finish Group but will need to consider the resource implications associated with this.

### **3. Legal/Financial Controls and other Policy matters**

#### **3.1 Legal Issues**

There are no legal issues arising from the report

#### **3.2 Financial Issues**

There will be resource implications if the Committee decide to have extra Committee meetings or additional Task and Finish reviews. There may also be resource implications if the Committee decide to work jointly with other authorities.

### **4. Conclusion**

Scrutiny Committee considers the attached Work Programme for 2013/14 and finalises agreement of the topics to be discussed. The Work Programme will then be presented to the Executive at the beginning of April 2013 and then Full Council later on in that month.

### **5. Background Documents**

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**Appendices:**

Appendix A – Draft Scrutiny Committee Work Programme 2013/14

**Scrutiny Committee Work Programme 2013/14**

<b>Date of Meeting</b>	<b>Topic</b>	<b>Action Required</b>
<b>18 June 2013</b>	Time of Meetings	To consider and agree a start time for future meetings
	Year End Performance	To receive the Year End Performance Report
	Access Selby Service Provision – Benefits and Taxation	To scrutinise performance of the Benefits and Taxation service
	Minor Injuries Unit at Selby War Memorial Hospital	To receive the latest update concerning the hospital.
	Scrutiny Development Workshop	To arrange the second Scrutiny Development Workshop following the previous one in October.
	National Non-Domestic Rates Task Group Update	Task Group update
	Call In	Provisional Item on the agenda
<b>24 September 2013</b>	1 <sup>st</sup> Quarter Corporate Plan Report	To review performance against the Corporate Plan – Leader of the Council in attendance.
	Waste Collection and Recycling Yearly Review – <b>INFORMATION PAPER ONLY</b>	To receive a written update on the 2 <sup>nd</sup> year Waste Collection Review of Service from Enterprise.
	Abbey Leisure Centre	To receive an update concerning the latest developments on Abbey Leisure Centre.
	Health	To scrutinise Health provision across the District.
	Access Selby Service Provision - Assets	To scrutinise performance of the Assets service
	Police and Crime Panel Update	To receive an update from the Police and Crime Panel on their work scrutinising the work of the Police and Crime Commissioner.
	Call In	Provisional Item on the agenda
<b>21 January 2014</b>	2 <sup>nd</sup> Quarter Corporate Plan Report	To review performance against the Corporate Plan – Leader of the

		Council in attendance.
	Transport Provision	To scrutinise the provision of transport across the District.
	Access Selby Service Provision - Enforcement	To scrutinise performance of the Enforcement service
	Call In	Provisional Item on the agenda
	Crime and Disorder Update	To review the levels of crime and disorder across Selby District – NYP and CSP representatives in attendance.
<b>Feb/March 2014</b>	Nigel Adams MP	To ask questions of the Selby and Ainsty MP regarding issues of concern for Councillors and local residents.
<b>22 April 2014</b>	3 <sup>rd</sup> Quarter Corporate Plan Report	To review performance against the Corporate Plan – Leader of the Council in attendance.
	Scrutiny Committee Work Programme 2013/14	To agree the Scrutiny Work Programme for 2014/15
	Scrutiny Annual Report 2013/14	To discuss the Scrutiny Annual Report for 2013/14
	Access Selby Service Provision – Customer Services	To scrutinise performance of the Customer Services.
	Police and Crime Commissioner (PCC) – North Yorkshire	To invite the PCC to give an update on their role and responsibilities
	Call In	Provisional Item on the agenda

- Please note that any items ‘called in’ will be considered at the next available meeting.
- Councillor Call for Action will also be considered at the next available meeting.

**Scrutiny Committee Work Programme 2012/13**

Date of Meeting	Topic	Action Required
<b>13 June 2012</b>	Time of Meetings	To consider and agree a start time for future meetings
	Work Programme	To receive the Work Programme drafted by the Committee and approved by Council
	Year End Performance	To receive the Year End Performance Report
	Crime & Disorder Update <b>INFORMATION ONLY REPORT</b>	To receive an information only report with statistical information on Crime & Disorder.
	Barlow Common Nature Reserve	To receive an updated on current situation at Barlow Common
	Access Selby Service Provision <ul style="list-style-type: none"> <li>• Leisure Services - WLCT</li> <li>• Housing - Stock/Voids</li> </ul>	To receive an update on the progress made to the refurbishment of Abbey Leisure Centre  To scrutinise the provision of housing across Selby District including the performance of the repairs/maintenance service and Helplink
	Health Service Provision <ul style="list-style-type: none"> <li>• Selby Hospital</li> </ul>	To scrutinise the impact made to residents on the move to the new hospital site
Call In		Provisional Item on the agenda
<b>25 September</b>	Localism Act	To scrutinise the impact on Selby District Residents – with the emphasis on the areas of the Localism Act dealing with

2012		Community Empowerment
	Minor injuries unit at Selby Hospital	To scrutinise the operational aspect of the minor injuries unit at Selby Hospital
	Access Selby Service Provision <ul style="list-style-type: none"> <li>Waste Collection and Recycling 2<sup>nd</sup> Year Review <b>INFORMATION PAPER ONLY</b></li> <li>Environmental Health</li> </ul>	To receive a written update on the 2 <sup>nd</sup> year Waste Collection Review of Service from Enterprise  To scrutinise the performance of the work of the Environmental Health Service
	1 <sup>st</sup> Quarter Interim Corporate Plan Review	To review performance against the Corporate Plan – Leader of the Council in attendance
	Call In	Provisional Item on the agenda
22 January 2013	North Yorkshire Fire Service	To discuss the Fire and Rescue Service provision within the District.
	Health Service Provision <ul style="list-style-type: none"> <li>Yorkshire Ambulance Services</li> </ul>	To review the work of the Ambulance Service covering the District and how it impacts on local residents, including the work of the Air Ambulance Service
	Crime and Disorder Review	To review the levels of crime and disorder across Selby District – NYP and CSP representatives in attendance.
	Access Selby Service Provision <ul style="list-style-type: none"> <li>Planning</li> </ul>	To scrutinise the performance of the Planning Service
	2 <sup>nd</sup> Quarter Corporate Plan Report	To review performance against the Corporate Plan – Leader of



		the Council in attendance
	Call In	Provisional Item on the agenda
	National Non-Domestic Rates Task Group Update	Task Group update
<b>20 February 2013</b>	Nigel Adams MP	To ask questions of the Selby and Ainsty MP regarding issues of concern for councillors and local residents
<b>23 April 2013</b>	Police & Crime Commissioner (PCC)	To invite the PCC to give an update on their role and responsibilities
	Crime & Disorder Update <b>INFORMATION REPORT ONLY</b>	Information report from the PCC with Crime Statistics for the district.
	Community Selby Service Provision • Communities Selby	To look at how Communities Selby is working in partnership with the voluntary sector
	3 <sup>rd</sup> Quarter Corporate Plan Report	To review performance against the Corporate Plan
	Scrutiny Annual Report 2012/13 and Work Programme 2013/14	To discuss the Scrutiny Annual Report for 2012/13 and to agree the draft work programme for 2013/14
	Call In	Provisional Item on the agenda

- Please note that any items 'called in' will be considered at the next available meeting.
- Councillor Call For Action will also be considered as the next available meeting.